

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: June 13, 2023

SUBJECT: Approve First Amendment to the Agreement with Aztec Landscape, Inc. d/b/a Aztec Janitorial, Inc., for Janitorial Services for Park Restrooms for Fiscal Year 2023-2024

PREPARED BY: Julie Tarrant, Principal Management Analyst
Stacey Biddle, Management Assistant

RECOMMENDATION: That the City Council:

1. Approve the first amendment to the minor maintenance agreement for janitorial services for park restrooms with Aztec Landscaping, Inc., d/b/a Aztec Janitorial, Inc., in the amount of \$114,965.16 for Fiscal Year 2023-2024, for a total contract amount of \$295,110.12; and
2. Approve contingency for extra work in the amount of \$11,497, which is approximately 10% of the agreement amount.

BACKGROUND: On December 14, 2021, City Council approved the agreement with Aztec Janitorial, Inc., to provide janitorial services at City parks. The original agreement allows for term extensions for continued maintenance of park restrooms throughout the city, and Aztec Janitorial, Inc. has been responsive to the needs of the city and has provided an economical means of completing necessary work. Staff therefore recommends approval of the First Amendment for FY2023-24.

FISCAL IMPACT: Adequate funds will be available upon City Council approval of the Annual Operating Budget (AOB) for Fiscal Year 2023-2024.

ATTACHMENTS: First Amendment