

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Ron Moreno, Director of Public Works/City Engineer

DATE: June 10, 2025

SUBJECT: Approve Agreement with Aztec Landscaping, Inc. dba Aztec Janitorial for Janitorial Services for Park Restrooms

PREPARED BY: Rebecca Kiser, Management Assistant

RECOMMENDATION: That the City Council approve an agreement with Aztec Landscaping, Inc. dba Aztec Janitorial for janitorial services for park restrooms for Fiscal Years 2025-2028, in the amount of \$247,427.76.

BACKGROUND: On April 21, 2025, the Public Works Department Maintenance Division posted on the City of Temecula's online bidding service, PlanetBids, a Request for Proposal (RFP) No. 303 for janitorial services for park restrooms.

On May 13, 2025, the city received twelve (12) proposals, and a review panel was formed to ensure a fair and comprehensive evaluation of each proponent's proposal was performed. Following a thorough evaluation and rating process, it was determined that Aztec Landscaping, Inc. dba Aztec Janitorial as the top-ranking firm and most qualified to provide janitorial services for park restrooms. The agreement amount provides for the monthly service fee for each site, a provision for an average annual CPI increase, estimated at 5% each fiscal year, and an allowance for extra work for additional janitorial services, as may be requested by staff.

Staff hereby recommends the approval of the Agreement with Aztec Landscaping, Inc. dba Aztec Janitorial for janitorial services for park restrooms for Fiscal Years 2025-2028.

FISCAL IMPACT: Adequate funds will be made available in the Annual Operating Budget for each of the Fiscal Years 2025-2028.

ATTACHMENTS: Agreement