

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: September 12, 2023

SUBJECT: Accept Improvements and File the Notice of Completion for the Mary Phillips Senior Center Emergency Generator Enclosure, PW21-08

PREPARED BY: Amer Attar, Engineering Manager
Ryan Castillo, Supervising Public Works Inspector

RECOMMENDATION: That the City Council:

1. Accept the Improvements for the Mary Phillips Senior Center Emergency Generator Enclosure, PW21-08, as complete; and
2. Direct the City Clerk to file and record the Notice of Completion, release the Performance Bond; and
3. Release the Labor and Materials Bond seven months after filing the Notice of Completion if no liens have been filed.

BACKGROUND: On September 23, 2021, the City issued Purchase Order no. 046201 to Quinn Company (dba as Quinn Power Systems) in coordination with Sourcewell Contract no. 120617-Cat for the purchase of a Caterpillar Diesel Standby Generator for the Mary Phillips Senior Center Emergency Generator project, PW21-08. The generator has since been installed and tested.

To comply with City regulations and policies, it was necessary to construct a masonry wall enclosure and gate around the generator. We have previously contracted with an architect to design the enclosure and the plans have been approved by Building & Safety.

Per section 22032 of the Public Contract Code (PCC) and Section 3.32.010 of the City of Temecula Municipal Code, public works projects of \$60,000 or less may be performed by City employees, force account, negotiated contract, or by purchase order. Per City of Temecula Resolution and Delegation of Signature Authority from the City Manager dated June 19, 2019, the Director of Public Works may execute contracts of this type.

On October 18, 2022 the Director of Public Works approved a minor construction contract to CT&T Concrete Paving, Inc. in the amount of \$59,950 to construct the Mary Phillips Senior Center Emergency Generator Enclosure, PW21-08.

The contractor has completed the work in accordance with the approved plans and to the satisfaction of the Director of Public Works/City Engineer. The work under this contract shall be guaranteed for one-year from date of acceptance per the Agreement for Minor Construction Services.

FISCAL IMPACT: There is no fiscal impact associated with accepting the project and filing the Notice of Completion.

ATTACHMENTS:

1. Notice of Completion
2. Contractor's Affidavit and Final Release