

Appointment Application

Important Information

The appointment process is a public process subject to the Ralph M. Brown Act and Public Records Act. An applicant presentation is required at a City Council meeting. An applicant must be a resident of the City of Temecula at the time the application is submitted. All applications on file at the close of an advertised period for a vacancy will be considered.

Profile

Trevor

First Name

Benkie

Last Name

Middle Initial

 [REDACTED]
 Home Address

Suite or Apt

Temecula

City

CA

State

92591

Postal Code

Which district do you live in? Find your district here:

<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

 District 5

 [REDACTED]
 Email Address

Home: [REDACTED]

Primary Phone

Note: The City of Temecula has four commissions. While more than one selection may be made below, applicants are encouraged to only select the commission(s) that they truly wish to serve on. Thank you.

Which Boards would you like to apply for?

Community Services Commission: Submitted

Education and Employment

List Educational Background (Degrees, Licenses, Certificates, etc.). State "see resume" if attaching a resume with this information at the end of this application.

"see resume"

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

"see resume"

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

"see resume"

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

"see resume"

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

My name is Trevor Benkie and I am writing to express my deep interest in the Community Services Commission position within the City of Temecula. I am enthusiastic about the opportunity to contribute my skills and passion to this esteemed commission. One of the things that truly sets Temecula apart is our beautiful parks and recreational areas. I have a genuine love for our parks and recreation spaces, and I believe they play a vital role in promoting physical and mental well-being, fostering community connections, and creating memorable experiences for residents of all ages. As a marathon runner and hiker, I've had the privilege of exploring almost every corner of our city through my outdoor adventures. Whether it's the serene trails, the inviting parks, or the scenic bike paths, I've personally experienced the benefits of our outdoor spaces. I know the joy of achieving personal goals while surrounded by Temecula's natural beauty. My personal love for parks, combined with my experience in utilizing these resources for leisure and exercise, has provided me with unique insights into their potential and the possibilities for improvement. While our city boasts incredible natural beauty and recreational opportunities, we also face the challenge of homelessness, particularly near our parks, bike paths, malls, and recreation areas. It's a complex issue that requires a compassionate and comprehensive approach. I am committed to working collaboratively with community organizations, local agencies, and residents to address homelessness effectively. I will actively work to develop and implement initiatives that address homelessness in our parks and recreation areas. This includes collaborating with local service providers, finding innovative solutions, and supporting individuals in need while also respecting the rights and concerns of our residents. As someone deeply committed to the betterment of our community, I am excited about the prospect of advising the City Council and staff on vital matters concerning parks and recreation facilities, as well as adult and youth recreation services, senior citizen and human services, and cultural and fine arts services. Throughout my personal and professional journey, I have consistently strived to foster an environment where individuals can thrive, connect, and enjoy enriching experiences together. I am driven by my love for Temecula, my passion for parks and recreation, and my dedication to addressing the challenges we face, including homelessness. With your support, we can make Temecula an even better place to live, work, and play for all our residents. Thank you for considering me as your candidate for the Temecula Community Services Commission. Together, we can build a brighter future for our city.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

As a member of the Community Services Commission, I will advocate for the enhancement and expansion of our parks and recreational programs, ensuring they continue to serve as vibrant hubs for our community. I believe in the power of community input. One of my core strengths is my ability to collaborate effectively with diverse groups of people, embracing the richness of differing viewpoints and perspectives. I understand the importance of engaging the community, listening attentively to their needs, and translating those needs into actionable solutions. Furthermore, my professional background has equipped me with strong analytical and problem-solving skills, enabling me to tackle complex issues methodically and make informed recommendations.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

John Sansevero (Commercial Account Executive, [REDACTED], [REDACTED]) Mike Murphy (Attorney, [REDACTED], [REDACTED]) Shawn Grady (SVP Employee Benefits Consultant, [REDACTED], [REDACTED])

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

The City of Temecula is required by federal and state law to collect certain information and maintain statistical data on applicants. Your responses to the next three questions are confidential and will be filed and tracked separately from your application for appointment. Results are used for reporting purposes only.

Question applies to multiple boards

What is your gender?

[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

[REDACTED]

Question applies to multiple boards

What is your ethnic background?

[REDACTED]

Attachments

Question applies to multiple boards
[Trevor Benkie Resume -
_Temecula.docx](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

Miscellaneous - If you wish to attach other materials, please do so here.

Acknowledgment

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I Agree

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TREVOR BENKIE

M: [REDACTED] | E: [REDACTED] | Temecula, CA

Experienced, results-driven Managerial Professional with 14+ years of experience in project management, technology solution architecting, risk mitigation, analytics, and leadership roles. Analytical problem-solver with a solid foundation in streamline operational procedures, departmental function development, and database management demonstrated through experience as a Senior Manager of IT Applications, Manager of IT Applications and Data Science Project Manager. Outstanding communicator and proactive leader, able to work with diverse colleagues to produce value department wide and deliver results with maximal impact.

CORE COMPETENCIES

-
- | | | |
|-------------------------------------|------------------------|--------------------------|
| ▪ Business Strategy and Development | ▪ Project Management | ▪ Account Management |
| ▪ Solution Architecting | ▪ Operational Planning | ▪ Supply Chain Logistics |
| ▪ Data Analytics | ▪ Inventory Management | ▪ Stakeholder Management |

PROFESSIONAL EXPERIENCE

HARBOR FREIGHT TOOLS | CALABASAS, CA | (2013-PRESENT)

Senior Manager – IT Applications, Solutions Delivery (2023-Present)

- Supervise large-scale, complex, multi-year projects, overseeing all aspects from inception to completion, including project planning, resource allocation, milestone tracking, and stakeholder communication.
- Manage a multi-million-dollar technology budget, ensuring optimal allocation of resources for strategic initiatives and cost-effective solutions.
- Leading the migration of 1300+ product testing protocols to a new quality management system.
- Skillfully managing a repository of over 1 million digital assets, enhancing accessibility, and streamlining workflows.
- Successfully negotiated vendor contracts, resulting in significant cost reductions, maintaining, or improving service quality.
- Develop custom Python programs to clean, merge, and summarize data sources, optimizing operational procedures.
- Managed data feeds between various business applications, ensuring efficient integration and functionality.
- Leading a team of managers and analysts, driving workflow efficiency, and promoting best practices.
- Designed, tested, and debugged software applications utilized by distribution centers and corporate employees.
- Implemented standard operating procedures and best practices, providing guidance to IT staff and end-users.

Manager – IT Applications, Solutions Delivery (2020-2023)

- Solution Architect for the Quality Assurance, Sourcing, Imports, Project Management, Process Improvement, and Marketing departments. Utilize business knowledge in each of these areas to help each team utilize technology efficiently.
- Responsible for the selection and implementation of a new digital asset management tool to manage over 1 million digital assets.
- Managed projects and deadlines across multiple business units, maintaining exemplary outcomes across all efforts.
- Developed and maintained strong relationships with external vendors and internal business partners.
- Helped renegotiate an existing application contract, leading to a cost reduction of over 30% per license.
- Utilize Python to build custom programs, rigorously clean, merge, and summarize multiple data sources for various departments to optimize operational procedures.
- Managed data feeds between various business applications (Workfront, ETQ, STEP, Oracle, and internal systems), enmeshing efficiency and functionality throughout all efforts.
- Self-established and developed a dynamic team of 3 business analysts, successfully championed company values and enforced best practices, paving the path for significantly accelerated workflow.
- Develop, test, and debug software applications utilized by 1000+ corporate employees.
- Create standard operating procedures and best practices, including providing written protocols and guidance to IT staff and end-users.

Data Science Project Manager, Inventory Data Science (2018-2020)

- Managed a large cross-functional project with the distribution centers to revamp the daily container unload planning and reporting processes, resulting in higher in-stock levels for high margin and in demand products.
- Enhanced operational efficiency by producing 30+ python programs to push and pull data using the Workfront Rest API across tenure.
- Constructed a financial model responsible for determining projected weekly payments to 1000+ vendors based on current orders, projected purchase orders, and payment terms.
- Developed competent KPIs for various departments to identify key contributions, driving continuous improvement.
- Created a program to automate purchasing decisions of 500+ low dollar items based on a set of variables, reducing labor requirement in item review and generating increased productivity.
- Facilitated data-driven meetings with various stakeholders including senior management and executives on a daily, weekly, and monthly basis, offering frontline perspectives which proved pivotal in discussions and actions generated.
- System administrator and manager of Workfront Project Management software supporting new product development.
- Designed and managed a ticketing system to support an application user base of 400+ people. Effectively neutralized work atmosphere and fostered collaboration across 7+ departments, increasing project planning efficiency.

Manager, Purchasing – Inventory Management (2016-2020)

- Oversaw an annual inventory spend of \$800M+, keenly monitored and regulated in-stock levels for the top selling items.
- Led a team of 5+ Senior Inventory Analysts, organized individualized training programs and career development plans.
- Tasked with weekly administration over activities for domestic and international purchases including expedites, diverts, defers, and tracking, ensured timely delivery throughout all procedures.
- Expanded core skills for 50+ members of the inventory department through training sessions, focusing on Microsoft Excel/Access to significantly upskill and expand departmental expertise in data management and reporting.
- Constructed a logistics data model and user interfaces to enhance decision execution for analysts and senior leadership and ensure projected data is achieved, warranting smooth workflow throughout.
- Took initiative to build new data sources and metrics to improve purchasing behavior and quality.
- Constructed a projection model to predict which SKUs required fair share allocation, sustaining data integrity across all units.

Supervisor, Purchasing – Inventory Management (2015-2016)

- Directed responsibilities for a team of 7+ inventory analysts in tandem with developing talent for future senior analyst positions, engraining relevant skillsets and success measures throughout training.
- Oversaw an annual purchasing spend of \$150M+, seeking opportunities to achieve higher in-stock levels.
- Winner of the Silver Hammer Award for excellence, achieved by setting standards for business processes and exceeding expectations on objectives.
- Evaluated SKU performance with close attention to detail, proactively identifying factors for improvement and optimizations to boost performance outcomes and deliver results.
- Identified possibility for eliminating the need to update multiple excel reports and email each report owner, adeptly built a report that consolidated several weekly update reports into one, increasing productivity by 12%.

Business Analyst, Purchasing – Inventory Management (2013-2015)

- Developed and managed key performance indicators (KPIs) to measure the current and historical performance of the department, distinguishing key factors and contributions to company success.
- Cleaned, consolidated, and organized large data sets and provided strategic insights to senior management across tenure.
- Managed inventory buying decisions for high-caliber items with \$50M+ of annual spend.
- Crafted innovative reporting measures that assisted inventory analysts in communicating shipping changes to vendors, resulting in a time savings of 50 hours per week.
- Established a Microsoft Excel tool through the Solver Excel add-in to analyze all products and determine the full container shipping quantity for each, increasing utilization rates by optimizing load plans.

INLAND-METRO SERVICES / SOUTHERN CALIFORNIA EDISON | RIALTO, CA | 2012-2013

Analyst 2 – Project/Program, Transmission Project Delivery – Project Management

SOUTHERN CALIFORNIA EDISON | POMONA, CA | 2011-2012

Professional Trainee 2, Business Planning and Financial Management

KAR WING TRADING CO. | SOUTH EL MONTE, CA | 2009-2011

Account Executive, Marketing (2009-2011)

EDUCATION

California State Polytechnic University, Pomona, CA

Master of Business Administration: 2012

- Awards/Honors: Member of Beta Gamma Sigma international honor society for collegiate schools of business / Placed in the Cal Poly Pomona Business Plan Competition (2012) / Marketing Consultant for the San Gabriel Valley Economic Partnership (2011)

Bachelor of Science in Business Administration: International Business and Market Management: 2010

- Awards/Honors: Study Abroad Program – North China University of Technology (2008) / Dean’s List - Winter 2008, Summer 2008, Winter 2009, Fall 2009, Winter 2010

ADDITIONAL CREDENTIALS

TECHNICAL SKILLS

Microsoft Office (Word, Excel, PowerPoint, Outlook, Access) / Python (pandas, numpy, requests, BeautifulSoup, OpenPyExcel, Matplotlib) / SQL / MySQL / Tableau (data linking, heat maps, data extracts, executive dashboards, interactive charts) / Adobe Workfront (System Administrator) / ETQ Reliance (System Administrator)

PROFESSIONAL DEVELOPMENT

- Stanford University, Center for Professional Development (Decision Quality, Modeling for Strategic Insight)

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Profile

Stephanie

First Name

Hernandez-Dawson

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

Suite or Apt

Temecula

City

CA

State

92591

Postal Code

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<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

District 4

[Redacted]

Email Address

Mobile: [Redacted]

Primary Phone

Note: The City of Temecula has four commissions. While more than one selection may be made below, applicants are encouraged to only select the commission(s) that they truly wish to serve on. Thank you.

Which Boards would you like to apply for?

Community Services Commission: Submitted

Education and Employment

List Educational Background (Degrees, Licenses, Certificates, etc.). State "see resume" if attaching a resume with this information at the end of this application.

See Resume

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

See Resume

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

None, see resume for related experience.

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

Currently the secretary of the Temeku Hills Homeowners Association Executive Board. See Resume for other involvement.

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

For over 10 years I have dedicated myself to serving my community in various capacities. I highly believe in the importance of being involved. Although my past and current involvement has mostly to do with children, I feel I am ready and have the experience to now be a part of city level involvement. I'd like to do my part to maintain this beautiful city and to bring fresh ideas to the table. Due to my background, cities I've lived in and different sectors I've worked and volunteered in, I feel I can provide perspectives that represent a wide range of Temecula residents.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

As an individual with a diverse background, I would contribute important perspectives. I am a mother, a wife, a First Generation American, I've worked with children in differentiating cities, I've lived in densely populated urban cities, lived in suburban Temecula for close to 9 years, I've started my own business, been a stay-at-home mom for many years, craved my own path in the ever-changing post Covid world, and have also managed to create little communities for my children to thrive in. Throughout all my endeavors, I've gained knowledge of what communities and the communities within these communities need and have gained many experiences when creating solutions to problems these communities face. My contribution to the City of Temecula would be this knowledge, experience, and versatile creativity.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

1. Stephanie San Paolo, Realtor, [REDACTED], [REDACTED] 2. Kayla Teran, Downey Unified School District Employee, [REDACTED], [REDACTED] 3. Amanda O' Callaghan, Business Manager, [REDACTED], [REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

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Question applies to multiple boards

What is your gender?

Question applies to multiple boards

What range does your age fall into below?

Question applies to multiple boards

What is your ethnic background?

Attachments

Question applies to multiple boards

[Stephanie Dawson Resume General .pdf](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

Miscellaneous - If you wish to attach other materials, please do so here.

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I Agree

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STEPHANIE HERNANDEZ - DAWSON

[REDACTED], Temecula, CA 92591
[REDACTED] phone / [REDACTED]

Objective

Dedicated and motivated individual with a range of experience and skills working with people in varied settings.

Key Skills

- Extensive knowledge in general computer applications including Adobe Photoshop.
- Fluent in Spanish
- Professional Photography Skills
- 60 WPM
- Varied creative talents useful for project implantation.
- Exceptional ability to work with children.
- Experienced and skilled working well as a team member.
- Efficient meeting and event planning ability.
- CPR and First Aid Certified

Experience

Little Explorers Homeschool Co-Op 2021-Current

Director

Plan, coordinate, and execute weekly activities such as academic lessons, field trips, and hands on projects for a group of 20-30 homeschool students ages 4-11.

Independent Learning Academy - Murrieta 2022-2023

Spanish Teacher

As an independent contracted teacher, teaching beginner level Spanish to homeschooled students ages 5-12 years.

Mermaid Kisses Photography 2021-2023

Owner/Photography

Turned a hobby into a small business. Focused on natural light photography, creating backdrops and settings for photographing mini sessions mainly of children and families.

Realty One Group Southwest, Temecula, CA 2019-2021

Realtor

Over 10 years of experience in the real estate field. Serving clients who are interested in selling or purchasing homes.

Temecula Valley Unified School District, Temecula, CA 2016 – 2017

Instructional Assistant II- SDC

Job duties included providing academic assistance in a classroom setting for students in 6th to 8th grade in the subjects of math, science, English, and history. Responsible for supervising small groups of students outside of classroom for activities such as tests or quizzes. Also assisted teachers in checking classwork and updating power point presentations to be used as part of lesson plans. Worked with students individually as needed.

Experience Continued

Vintage Hills Elementary, Temecula, CA

Williams Elementary PTA Volunteer, Downey, CA

2011 – 2015

***Communications Chair / Vice President / Ways and Means /
Yearbook Chair / Reflections Chair / Financial Secretary***

In charge of or part of committees responsible for various PTA sponsored activities including but not limited to yearly fundraisers, Reflections Art Recognition Program, book fairs, family nights, and teacher appreciation week. Created yearbooks for three school years from start to finish. Responsible for creating most event flyers, posters, and invitations. Also spent weekly scheduled time within classrooms assisting teachers with student group work, grading, and art activities.

Received Honorary Service Award in 2013 for volunteer work.

Quinn Emanuel Urquhart & Sullivan LLP, Los Angeles, CA

2010 – 2011

Payroll Clerk

Conducted scheduled time sensitive data gathering to process employee paychecks for international law firm with over 2,000 employees and several offices throughout the United States and overseas. Provided customer service to employees with payroll questions or concerns.

Prudential 24 Hour Real Estate / Escrow Net, Downey, CA

2006 – 2010

Listing Coordinator / Office Manager / Licensed Real Estate Agent and Notary

Responsible for over 10-25 active single family residence listings and/or escrows. In charge of maintaining complete physical and digital files that exceeded Department of Real Estate standards for each transaction, setting up and conducting property showings and open houses, maintained property advertising, processed short sale transactions including negotiating final short sale figures with lenders, and upheld the highest level of customer service to clients.

Education

Mount San Jacinto College, San Jacinto, CA

2015 – 2016

History Major - AA degree in History with future career goals of teaching elementary or junior high school students.

Cerritos College, Norwalk, CA

2010 – 2014

12 Child Care credits in general education courses.

References Available Upon Request.

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Profile

Wendy

First Name

Jones

Middle Initial

Last Name

Home Address

Suite or Apt

Temecula

City

CA

State

92592

Postal Code

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<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

District 2

Email Address

Mobile:

Primary Phone

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BS in Elementary Education (Wright State 1979) Masters in School Administration (UCLA 1982) Life Teaching Credential (State of California)1984

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

Retired High School Teacher and Administrator (retired in 2013)

Wendy Jones

Service Experience

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None

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NCEA Member/Volunteer tutor for the city of Hawthorne and Torrance. Volunteer for Allie's store here in Temecula. Past member and volunteer for the Assistance League here in Temecula.

Statement of Interest

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I want to be a part of the city of Temecula by being involved in making it the best place to live for all of its citizens. I am qualified because I care about my community and the people who live here. I purchased my home in Temecula after I retired in 2013. I love living here and I have always felt welcome and safe. I enjoy the community events and I am in tune with the needs and wants of this community. I will work diligently to make sure that I contribute, stay involved and make decisions that would only effect our community in a positive light.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

I would work with other members in identifying the needs of our community and making sure that our citizens voices are heard and that events are planned to show the beautiful diversity that is Temecula. It is the only way to ensure inclusion of all citizens groups. Temecula has done a wonderful job thus far and I want to be part of this collaboration.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Kerven Carter [REDACTED] [REDACTED] (Member of the Temecula Masons) Georgette Terrell [REDACTED] (Temecula Resident) Edyth Tabet [REDACTED] [REDACTED] (Temecula Resident/Mother)

Self-Selection Options

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What is your ethnic background?

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Wendy Jones

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Monica

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La Combe

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AA San Diego City College

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see resume

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Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

I am enthusiastic about the opportunity to serve on this commission because I am committed to improving our city and its inhabitants. Throughout the years, I have been actively involved with the municipal government of Temecula in various ways, including by attending municipal meetings, participating in community events, and collaborating with local organizations. These experiences have strengthened my resolve to contribute more actively to the growth and development of our community through a position on this commission. My interactions with the City have been constant and varied. I have attended several city council meetings, workshops, and town halls to remain current on ongoing projects, policies, and challenges confronting our community. This has given me valuable insight into the inner workings of local governance and the issues that affect our constituents on a daily basis. I have volunteered with local nonprofit organizations, participated in neighborhood cleanup initiatives, and helped coordinate community events in addition to attending meetings. These experiences have provided me with first-hand knowledge of our residents' diverse requirements and concerns, as well as the collaborative efforts required to address them effectively. In terms of my qualifications for this position, I contribute a combination of skills, experiences, and personal characteristics that align with the duties of a commission member. My background in [relevant skills such as public policy, community organizing, communication, etc.] enables me to analyze complex issues, engage in constructive dialogue, and make well-informed decisions that will benefit our community. I am deeply committed to hearing and amplifying the voices of all residents, ensuring that their viewpoints are at the forefront of our discussions and decisions. In addition, my experience working with diverse groups has refined my ability to create environments where everyone feels valued and heard. As evidenced by my past involvement in successful community initiatives, I believe in the power of collaboration and forming partnerships to address challenges effectively. My desire to serve on this commission stems from my passion for the well-being and development of our city, my consistent engagement with the City through meetings and events, and my qualifications that enable me to contribute to the commission's responsibilities effectively. If given the opportunity, I am confident that I can make a positive impact by actively participating in meaningful discussions, advocating for the interests of our community, and working collaboratively to form policies that benefit all City of Temecula residents.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

If appointed to the city commission, I would embrace and actively uphold the principles of equity, diversity, and inclusion that the City of Temecula holds in high regard. I am dedicated to ensuring that every resident, regardless of origin, feels valued, represented, and included in our city's decision-making processes. Here are my contributions to these principles: I would prioritize actively listening to and amplifying the diverse voices and perspectives within our community. By engaging with residents from diverse backgrounds, I can ensure that their concerns, needs, and aspirations are considered when formulating policies and making decisions. I would advocate for policies and initiatives that promote equity and confront systemic inequalities. This includes supporting initiatives that ensure all residents have equal access to essential services, educational opportunities, health care, and affordable housing. I would ensure that meetings and activities of the city commission are conducted in a way that encourages the participation of all residents. This may entail accommodating various communication styles, and creating spaces where people from diverse backgrounds feel secure expressing their opinions. Cultural Competence and Education: I would continue to educate myself on our community's diverse cultures, identities, and histories. This knowledge would allow me to make knowledgeable decisions that respect and revere the city's diverse heritage. I would actively collaborate with community organizations, local businesses, and advocacy groups championing equity and inclusion. Developing solid alliances can help us leverage our resources and expertise to bring about beneficial changes for all. I would strive to identify and address disparities in the accessibility of opportunities, resources, and services. We can devise strategies to close these gaps by focusing on areas where inequities persist. Continuous Learning and Improvement: To enhance my understanding of equity, diversity, and inclusion, I would remain receptive to feedback and engage in constant learning. This would allow me to adapt my approach to the evolving requirements of our community. My commitment to equity, diversity, and inclusion would ultimately guide my decisions and actions as a city commission member. By actively promoting these principles, we will be able to establish a more harmonious, unified, and vibrant community that will benefit all of its residents.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Jacinda Cason- [REDACTED] Rai Camille Rance [REDACTED] Venetia West [REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

The City of Temecula is required by federal and state law to collect certain information and maintain statistical data on applicants. Your responses to the next three questions are confidential and will be filed and tracked separately from your application for appointment. Results are used for reporting purposes only.

Question applies to multiple boards

What is your gender?

[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

Question applies to multiple boards

What is your ethnic background?

Attachments

Question applies to multiple boards

[MONICA_LACOMBE_Resume_0807.pdf](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

Miscellaneous - If you wish to attach other materials, please do so here.

Acknowledgment

I understand that any or all information on this form may be verified. I consent to the release of this information pursuant to the California Public Records Act.

I Agree

Question applies to multiple boards

Note: Please click "save" to ensure proper retention of all information, including attachments, prior to viewing/printing PDF and submitting.

MONICA LA COMBE

✦ Temecula, CA ✦ [LinkedIn](#)

Business Strategist ■ Business Analyst ■ Company Growth Expert

Refining Businesses ✦ Transforming the Vision ✦ Business Forecasts ✦ Expert Improviser
 Maximizing Business Impact ✦ Strategy Focused ✦ Product Vision ✦ Custom Design Solutions
 Business Analysis ✦ Business Analytics Guru ✦ Change Catalyst ✦ Improving End User Experiences

"We can't solve problems by using the same kind of thinking we used when we created them" – Albert Einstein.

Transformational Business Analyst with **15+ years** of extensive experience driving rapid success for growth by leveraging technology, strategies, & data to develop viable solutions for both start-ups & conglomerate companies. I am no stranger to looking at an organization and their performance, finding the problems, & sparking change—expert mediator with an unusually keen ability to understand technical concepts & translate for non-technical audiences.

HIGHLIGHTS OF IMPACT

Catapulted **ABBOT'S** department growth **2X** the norm by sparking change from innovative ideas & deliverables. At **STRONG TOWER**, achieved **1400%** growth within **2 years**, transforming a **2-person** company to **30+** personnel. During my term at **NOKIA**, pioneered **1st** competitor device library, catapulting marketing research methods.

NOTABLE SKILLS & COMPETENCIES

Risk Analysis & Decision Making ✦ Process Improvement ✦ Relational Database Management ✦ Predictive Modeling
 Product Development Planning ✦ Advanced Analytics ✦ Algorithms & Models ✦ Mining Big Data ✦ Future State
 Assessment ✦ Reengineering Processes ✦ Gap Analysis ✦ Prototyping ✦ Wireframing ✦ User Stories ✦ Functional
 Requirements Analysis ✦ Use Cases ✦ Test Cases ✦ Requirements Gathering ✦ Long Term Forecasts (LTF) ✦ Requirement
 Elicitation (JAD, BRD) ✦ Stakeholder Management ✦ Reputational Risks ✦ Competing Needs ✦ Stakeholder Engagement
 End Users ✦ User Acceptance Testing (UAT) ✦ Workflow/Process Flow Diagrams

PROFESSIONAL EXPERIENCE & BUSINESS VALUE

BUSINESS Process ANALYST

Kaiser Permanente, San Diego, CA

December 2023 – Present

Transformed **EPIC** technical concepts into user-friendly language, acting as a liaison between stakeholders and IT professionals; facilitated effective communication and successfully delivered vital business objectives.

- ✦ Authored desk-level procedures: led workflow requirements elicitation sessions (including requirements analysis to translate business needs into EPIC functionality).
- ✦ Spearheaded redevelopment of EPIC application internal tracking system in use by 125 employees, resulting in 20+ new features, reduction of 20% in save/load time, and 15% operation time.
- ✦ Created knowledge base of 80 internal resources, improving employee onboarding and reducing time spent per project on administrative tasks by 40%.
- ✦ Served as an intermediary with Business consultants to support bilateral understanding of data structures, workflows, technology capabilities, and limitations of EPIC application functionality.
- ✦ Applied EPIC expertise to improve business processes and support critical business strategies.

BUSINESS SYSTEMS ANALYST

ABBOTT VASCULAR, Temecula, CA

January 2022 – August 2022

Liaison between corporate compliance and all things technical. Point of contact between stakeholders & IT professionals translating complex data into user-friendly concepts resulting in firm delivery of key business objectives. Proven expert on PCI DSS Compliance. Pioneered solutions for team of **60+** analysts, agents, & developers, ensuring goals were achieved.

- ✦ Revitalized stagnant IT infrastructure in **6 mos.** migrating antiquated programs to new cloud software.
- ✦ Doubled network security by achieving **100%** PCI Compliance saving **\$1M+** annually within **2 months**.
- ✦ Bolstered company portfolio **25%** configuring Salesforce software streamlining operational processes.
- ✦ Maximized system efficiencies by **15%** via providing viable solutions resulting in **98%** resolution rate.
- ✦ Upgraded hardware & systems for **25+** onboarding employees, mitigating troubleshooting by **50%**.
- ✦ Spearheaded launch of company's **1st** PCI compliance program, achieving **(0) zero** violations each qtr.
- ✦ Boosted overall network security, reducing potential tech spend by **1.5M+/yr.** adapting PCI standards.

BUSINESS PROCESS ANALYST

STRONG TOWER & ASSOCIATES, Temecula, CA

March 2013 – April 2022

Highly sought after by company for creative ideas & innovative solutions. Developed sound and concise strategies for business growth, enabling company to move forward with a plethora of operational goals. Architected and implemented solutions that accelerated company growth within **18 months** of company launch—retained as primary consultant for **7-year** tenure.

- ✦ Developed a long-term plan to enhance ITSM strategies, addressing scalability, security, and innovation.
- ✦ Established decision-making structures to clarify roles, responsibilities, and authorities for IT-related matters.
- ✦ Increased productivity by **60%** via configuration of Salesforce set up to suit **100%** of business needs.
- ✦ Played a vital role in driving company expansion, conceptualizing **98%** of solutions executed for growth.
- ✦ Co-authored **100+** policies & procedures after extensive workflow evaluation for process optimization.
- ✦ Developed & launched robust system automation plan saving a combined **250+** man-hours per month.
- ✦ Implemented successful launch of *Simplicity Software* fully deployed & staff trained within **6 months**.

APPLICATION / BUSINESS SUPPORT ANALYST

STAGEFORCE, San Marcos, CA

January 2019-December 2019

Recruited for in-depth Salesforce expertise, expert knowledge in application systems, and ability to develop comprehensive and identifiable solutions in alignment with company's strategic vision. Contributed exponentially to company growth through razor sharp ability to decipher data & identify market trends leading to significant & profitable gains.

- ✦ Engineered software solutions for Stageforce platform & Salesforce, enhancing efficiencies by **18%**.
- ✦ Co-wrote **130+ pg.** training & onboarding scripts for **330** users alongside **10+** software developers.
- ✦ Mitigated **75%** of software defects enabling company to onboard **300+** users for Stageforce platform.
- ✦ Developed techniques which disrupted stagnant market trends accelerating client user base by **34%**.
- ✦ Brainstormed highly persuasive software presentations leading to **80%** conversion rate for customers.

SENIOR PROGRAM & PROJECT ADMINISTRATOR – BUSINESS ANALYSIS

NOKIA, San Diego, CA

July 2011 – February 2013

Transformed technical processes via continuous improvement initiatives, constantly developing business strategies to execute and enforce the vision held by key stakeholders. Recognized as visionary and creative thinker, continuously developing new blueprints & roadmaps to assist marketing in launching revenue-producing campaigns. Adept at transforming the wheel as opposed to reinventing it.

- ✦ Collaborated with concept team to launch up to **15** devices analyzing product lines & actionable data.
- ✦ Fostered dynamic relations with team of **100+** engineers responding swiftly to shifting business needs.
- ✦ Identified key project issues circumventing critical losses ensuring seamless, cost-efficient launches.
- ✦ Championed & forged **1st** library of competitor models & reusable knowledge for marketing tactics.
- ✦ Within **1 year**, turned around ineffective processes by designing SharePoint site for **100+** users.

ADDITIONAL CAREER EXPERIENCE & TRAJECTORY

SENIOR PROJECT ADMINISTRATOR – BUSINESS ANALYTICS

QUALCOMM, San Diego, CA

Managed portfolio of extensive projects for international teams of software engineers & developers while providing valuable business insights supporting Qualcomm CDMA chipset. Defined business needs & requirements while working alongside engineers supporting their efforts to deliver customized solutions & project execution.

- ✦ Drove project initiatives supporting up to **15+** projects with **65+** engineers for product test labs.
- ✦ Improved timecard entry system for **100%** of the organization after uncovering & eliminating bugs.
- ✦ Project liaison ensured mutual understanding of processes, systems, & applications to non-tech staff.

EDUCATION & CREDENTIALS

Bachelor of Science (BS) – Systems Organization & Mgmt. – *Hampton University* – Hampton, VA (*In Progress*)

Associate of Arts (AA) – Humanities & Language Arts – *San Diego City College* – San Diego, CA (*Completed*)

Appointment Application

Important Information

The appointment process is a public process subject to the Ralph M. Brown Act and Public Records Act. An applicant presentation is required at a City Council meeting. An applicant must be a resident of the City of Temecula at the time the application is submitted. All applications on file at the close of an advertised period for a vacancy will be considered.

Profile

Laura

First Name

Reich

Last Name

Middle Initial

Home Address

Suite or Apt

Temecula

City

CA

State

92592

Postal Code

Which district do you live in? Find your district here:

<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

District 3

Email Address

Mobile:

Primary Phone

Note: The City of Temecula has four commissions. While more than one selection may be made below, applicants are encouraged to only select the commission(s) that they truly wish to serve on. Thank you.

Which Boards would you like to apply for?

Community Services Commission: Submitted

Education and Employment

List Educational Background (Degrees, Licenses, Certificates, etc.). State "see resume" if attaching a resume with this information at the end of this application.

San Diego State University University of Cincinnati- BA

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

Designs of the Interior/ Luxe Home Interiors, Temecula - Owner; Interior Designer 2005-2010; Employed from 5-8 employees. Managed day to day business, employee relations, buyer. 1st Bank, Sun City, CA - account sales 1992-1993 Saty at home mom 1993-2005

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

No previous experience with service at city, county or state level.

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

CMOH - current Rancho Damacitas - current Cycle for Hope -2023 volunteer Sole Hope - 2019 volunteer Scholarship Foundation - 1 year, reviewed scholarships applications and awarded to deserving students Balloon & Wine Festival - 3 years, several positions TVIHA - 10+ years, various volunteer positions with hockey teams, including team manager for the city teams and TVHS hockey team. TVYSA - 2 years, coach Girl Scout Association (GSSGC) - leader of same group of girls for 5 years VHES- Broadcast News - 7 years, producer PTSA - 15 years. Held various positions at elementary, middle school and high school levels in TVUSD including president of TMS & TVHS . Donated remodel design services to Rancho Damacitas Throughout the 30 years of living in Temecula, i have donated hundreds of volunteer hours through my church, business, special events and our schools.

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

I wish to serve on this commission to be a valuable source for the city of Temecula. I believe I can help create community enrichment through our parks and recreation services the commission seeks. I have been a citizen of Temecula for almost 30 years. I have seen the city grow and prosper. During these years I have given countless volunteer hours to various organizations (please see above). I believe in making a difference in our community. I would like to make a difference in bringing our community together and have people of different cultural backgrounds feel welcome. My experiences in serving the community have given me insight into what works and doesn't work to bring people together. I certainly don't have all the answers, but I am willing to try. I feel this experience helps me understand, create and provide quality services, activities, programs and facilities for the citizens of Temecula and surrounding communities. I feel I am qualified for this position because I have an interest in seeing our community prosper in positive ways through public services available to every citizen of Temecula. I have traveled all over the world, and this has given me experiences in how I can relate to people of all backgrounds. I am open minded and feel everyone deserves a chance to be included while still upholding and celebrating our differences. Also, as a middle-aged mother of 4 outstanding adults, I have the experience and wisdom in how to manage different situations. And as a retired Manager of Messes (MOM), I have the time but most importantly the desire to serve my community.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

I plan to uphold the values and principles of the Community Services Commission by promising to follow through with this mission statement. I believe people of all races and backgrounds can work together to build a community we all love and feel safe in. I believe everyone deserves to be heard, valued and included in all of the city services, events and programs, regardless of race, religious beliefs or sexual preferences. My goal is to help develop parks and recreational areas to promote healthier lifestyles and that all feel welcome in our beautiful city of Temecula.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Kim Cervantes - Real Estate Agent in Temecula 25+ years; [REDACTED]
Dale Borgeson - Retired TVUSD teacher; [REDACTED] Sharill Cortez -
Perris Elementary School District Coordinator of Student Services, [REDACTED]
[REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

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Question applies to multiple boards

What is your gender?

[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

[REDACTED]

Question applies to multiple boards

What is your ethnic background?

[REDACTED]

Attachments

Question applies to multiple boards

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

[Reference Letter 9-23.pdf](#)

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

Miscellaneous - If you wish to attach other materials, please do so here.

Acknowledgment

I understand that any or all information on this form may be verified. I consent to the release of this information pursuant to the California Public Records Act.

I Agree

Question applies to multiple boards

Note: Please click "save" to ensure proper retention of all information, including attachments, prior to viewing/printing PDF and submitting.

September 23, 2023

Letter of reference for Laura Reich

I have known Laura for well over twenty years. She has been a neighbor of ours as well as the parent of a past student of mine.

Laura is an individual of high integrity and she brings a lot of enthusiasm to everything she does. Laura's application outlining the numerous community organizations that she has helped lead and participate in will help you to quickly ascertain that she is one of those rare people that "gets it done". Her high energy and sense of humor make her someone that others gravitate to and appreciate when there is a task at hand. This community services commission will be an excellent fit for Laura. Her breadth of experience in the community is a perfect fit. There have been times where Laura took the lead in various groups and her attention to detail and the ability to motivate others made a huge difference.

It is without reservation that I recommend Laura for the City of Temecula's Community Services Commission. Laura will be a superb choice, she exudes character and integrity. After serving six years myself on the Community Services Commission, I am familiar with the caliber of individual that the city hopes to find in its commission members. Without question, Laura is a real find!

Sincerely,

Dale Borgeson
City of Temecula
Community Service Commissioner Emeritus

Appointment Application

Important Information

The appointment process is a public process subject to the Ralph M. Brown Act and Public Records Act. An applicant presentation is required at a City Council meeting. An applicant must be a resident of the City of Temecula at the time the application is submitted. All applications on file at the close of an advertised period for a vacancy will be considered.

Profile

Kathryn

First Name

M

Middle Initial

Sizemore

Last Name

Home Address

Suite or Apt

Temecula

City

CA

State

92592

Postal Code

Which district do you live in? Find your district here:

<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

 District 3

Email Address

Home:

Primary Phone

Note: The City of Temecula has four commissions. While more than one selection may be made below, applicants are encouraged to only select the commission(s) that they truly wish to serve on. Thank you.

Which Boards would you like to apply for?

Community Services Commission: Submitted

Education and Employment

List Educational Background (Degrees, Licenses, Certificates, etc.). State "see resume" if attaching a resume with this information at the end of this application.

Attended Cypress College and Cal State Fullerton studying Accounting and Business Administration

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

Self-employed, Owner-Operator, A-Bell Alarms Company, January 1997 - present As the owner of A-Bell Alarms, I am responsible for ensuring the success and growth of our business. With a diverse skill set and entrepreneurial mindset, I bring a unique blend of expertise to the table that includes accounting, marketing, website development, networking, and public relations. In addition, I have hands-on experience installing and maintaining alarm systems, allowing me to stay closely involved in the day-to-day operations of the business.

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

Currently a Commissioner and Chairperson for the Community Services Commission

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

Temecula Rotary Club, 2022 - current Temecula Valley Chamber of Commerce Ambassador, 2020 - current Boy Scouts of America, various volunteer leader roles, 2010 - current Toastmasters International, Club VP Public Relations, Club President, Division Director, 2018 - 2022 FIRST Robotics, 2011 - 2015

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

I am honored to seek reappointment as a commissioner for the Community Services Commission, reflecting on my remarkable journey of the past three years in service to our city. Serving as a commissioner has been inspiring, and I am eager to reaffirm my commitment to our community. During my tenure as a commissioner, I've had the privilege of participating in pivotal initiatives that leave a lasting impact on Temecula's quality of life. As a member of the Blue Ribbon Committee, tasked with updating the Quality of Life Master Plan (QLMP) with a forward-looking vision extending to 2040, I have deepened my understanding of our residents' long-term needs and aspirations. Additionally, I have actively contributed to projects close to my heart. The Urban Forest Management Plan holds a special place for me, recognizing the vital role of trees in our parks and their shade over bike paths and trails. As part of the Art Selection Committee for the Utility Box Art Project, I have championed the fusion of art and culture within our community. My commitment extends beyond committee meetings. I've taken a hands-on approach to my role, engaging with staff and visiting the inline hockey rink to understand its construction challenges. I have actively listened to the input of passionate residents and advocated for the repair and enhancement of this crucial community asset. In addition, I've delved into the world of skateboarding and skate parks, meeting with a local advocacy group and visiting skate parks in neighboring cities. This firsthand experience has enriched my perspective on the diverse needs and desires of our vibrant skating community. Community engagement remains a top priority for me. I've had the honor of speaking at Temecula Valley Chamber of Commerce events and Rotary Clubs, sharing insights into active transportation, Temecula's trail networks, bike lanes, and the essential services provided by Community Services. My engagement extends to our future leaders through interactions with local Cub Scouts and Boy Scout Troops, fostering their understanding of local government. While my role as a small business owner may not directly align with the commission's work, my extensive network within the local business community provides a valuable platform for sharing ideas and resources that benefit our community. My volunteer work with Boy Scouts of America continues to shape my commitment to service. As an Assistant Scoutmaster with Boy Scout Troop 148 and as the Tahquitz District Committee Chair, I remain dedicated to providing scouting opportunities for all youth across Southwest Riverside County. Looking ahead to 2024, I am enthusiastic about supporting initiatives that promote bike safety and education, especially for our youth, and championing the expansion of public art installations in our city. I am equally committed to seeing the completion of a tournament-capable Pickleball facility, the remodel of the Temecula Skate Park, the completion of the Temecula Loop bike trail and the connection of the Santa Gertrudis Creek Trail to the Sommer's Bend bike paths. In conclusion, my dedication to improving the lives of our residents and preserving the cherished traditions that define our city remains as strong as ever. I am equally excited about embracing new opportunities catering to the diverse age demographics within our community, ensuring that young adults, empty nesters & senior citizens find activities and services tailored to their needs. Thank you for considering my reappointment.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

I would uphold and contribute to the principles of equity, diversity, and inclusion by first continuing to follow and conduct myself in the manner that I have always operated under and believed, that all people are created equal and have their own unique gifts and attributes to contribute to humanity or any situation and as such should be treated with the respect, courtesy, and empathy (seek to understand) that we all desire. I would foster diversity and inclusion by taking opportunities to really listen and seek to understand diverse opinions and points of view and to even go beyond and work to seek out opinions of individuals or groups of individuals who are generally not represented or marginalized to help ensure that all voices in Temecula are represented. My history as a youth volunteer has provided me a firsthand opportunity to work along with, and be enriched by, both youth and adult members with many diverse backgrounds, including age, race, differing physical and mental abilities, gender, gender identity, and economic opportunity. As I continue to add to my experiences, I will look for, support, and take opportunities presented to foster by action and deed a diverse, inclusive, and equitable environment in any position I serve for the City of Temecula.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Brooke Nunn, Temecula Valley Chamber of Commerce , [REDACTED] Jim
McLaughlin, Past District Committee Chair Tahquitz Scouting District, [REDACTED]
Kim DeWitt, BSA, [REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

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Question applies to multiple boards

What is your gender?

[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

[REDACTED]

Question applies to multiple boards

What is your ethnic background?

[REDACTED]

Attachments

Question applies to multiple boards

[KSizemore Resume 8 23.pdf](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

[KSizemore LOR TRoy 2019.pdf](#)

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

[KSizemore LOR MODwyer 2019.pdf](#)

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I Agree

Question applies to multiple boards

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December 4, 2019

To whom it may concern,

I am Mary O'Dwyer, President of Professional Women Toastmasters club in Temecula. I have known Kathy Sizemore since she joined our club in 2018. From the beginning, Kathy was a go getter, completing her first speech within the first month. Within 6 months she stepped up to a leadership position within our club and was elected our Vice President Public Relations. Since acquiring that role, she has grown in leaps and bounds and raised the online profile and presence of our club. She has also been instrumental in raising public awareness of our club and what we offer through newspaper press releases and designing eye catching posters that we have shared all over town.

Kathy is a capable, motivated, honest, reliable leader with creativity, integrity and professionalism. She is the type of person you can rely on to take initiative where needed and to get the job done in the time frame agreed upon. Her public speaking and communication skills are second to none. She is caring and wonderful to work with. I can think of no one I would recommend more highly.

Love & blessings,

Mary

Mary O'Dwyer
Mary's Blue Door
Opening the Door to your Transformation

██████████
████████████████████
www.marysbluedoor.com



CALIFORNIA INLAND EMPIRE COUNCIL BOY SCOUTS OF AMERICA

December 10, 2019

To Whom It May Concern:

It is my pleasure to write a letter of recommendation for Kathy Sizemore. Kathy has been an integral part of the Tahquitz District, Boy Scouts of America for many years, currently serving as the District Membership Chair. As Membership Chair, she plays a critical role in ensuring that the unit leaders have the resources and training to continue to grow program and on developing relationships with their schools and key community organizations. Her leadership, dedication and follow through are just a few of the qualities that have helped us grow and provide a quality program for over 3,000 youth in our community.

Kathy has also served as a Committee Chairman for a local Cub Scout pack. She was instrumental in the formation and organization of the newly formed pack over 6 years ago. Kathy's enthusiasm for the program inspired other parents to step up and help on the committee. She chaired the annual unit fundraiser, created the pack website and under Kathy's leadership, the pack doubled in size.

Kathy is highly organized, creative and willing to take on new tasks in an effort to help the team. In addition, she has been an incredible asset in her ability to create content, graphic design and manage our social media presence. She is loyal to the organizations mission, values and objectives. Her strength of character and dedication to Scouting's ideals make her a role model and leader among her peers.

Again, I am pleased to provide this letter of recommendation for Kathy Sizemore. She is an outstanding volunteer and a pleasure to work with. I am sincerely appreciative for the difference she has made in our community.

Sincerely,

Tina Roy
District Director, Tahquitz District
California Inland Empire Council



Prepared. For Life.™





KATHY SIZEMORE

Temecula, CA 92592 | [REDACTED]

[REDACTED] | [LinkedIn.com/in/kathysizemore](https://www.linkedin.com/in/kathysizemore)

EXECUTIVE SUMMARY

Small Business Owner • Temecula Commissioner • Community Leader & Volunteer

- **Temecula resident and local business owner for over twenty-five years.** Engaged with local businesses and professional development organizations (Toastmasters and Temecula Valley Chamber of Commerce) and a leader in youth organizations through involvement with FIRST Robotics and the Boy Scouts of America
- **Owner and operator of a second-generation family-owned and operated security business** serving Southern California for over 45 years.
- **Over twenty years of experience in the life safety and security industry** performing a wide range of owner/operator tasks, including, security system installation, company bookkeeping and records management, and customer relations and marketing.

“Kathy is a capable, motivated, honest, reliable leader with creativity, integrity and professionalism. She is the type of person you can rely on to take initiative where needed and to get the job done in the time frame agreed upon.”

– Mary O’Dwyer, Past President, Professional Women Toastmasters

PROFESSIONAL EXPERIENCE

A-Bell Alarms Company, Temecula, CA, Owner/Operator, 1998 – Present

Providing security alarm system installation and monitoring service to residential and small business clients.

Responsible for a wide range of owner/operator tasks including sales, security system installation, company bookkeeping and records management, and customer relations and marketing.

EARLIER CAREER EXPERIENCE

Accounts Payable Specialist, Emerald Financial, Escondido, CA 1997 - 1999

Coded such items as invoices, vouchers, expense reports, check requests, etc., with correct codes conforming to standard procedures to ensure proper entry into the financial system. Handled all vendor correspondence via phone. Attached the corresponding purchase orders to incoming invoices with all supporting documentation. Investigated and resolved problems associated with the processing of invoices and purchase orders. Prepared batch check runs. Assisted with monthly status reports, and monthly closings. Filed, maintained, and distributed accounting documents, records, and reports.

EDUCATION

Pursued a degree in Business Administration

California State University Fullerton, Fullerton, CA

Cypress College, Cypress, CA

HONORS AND ACHIEVEMENTS

Bronze Business of the Year, Temecula Valley Chamber of Commerce, 2021
Ambassador of the Year, Temecula Valley Chamber of Commerce, 2021
District Award of Merit, Tahquitz District, Boy Scouts of America, 2021
Silver Beaver Award, National Council of Boy Scouts of America, 2020
Toastmasters District 12 Chuck Weck Publicity Award, 2020
District Driving Force, Boy Scouts of America Tahquitz District, 2019
Unit Driving Force, Boy Scouts of America Tahquitz District Troop 148, 2019
Woodbadge Advanced Leadership Training Completion, Boy Scouts of America, 2018
Unit Driving Force, Boy Scouts of America Tahquitz District Pack 384, 2016
Outstanding Coach/Mentor of the Year, SMaRT Education Desert Cities QT, 2013
Completion of Toastmasters Competent Toastmasters education program, 2000
Third Place, Speech Evaluation Contest, Toastmasters District 12 Area C3/C4, 2000
First Place, Humorous Speech Contest, Toastmasters District 12 Area C3/C4, 2000

VOLUNTEER EXPERIENCE

Tahquitz District Committee Chair, 2023 - current

As the newly elected District Committee Chair for the Tahquitz Scouting District, I am excited to continue my long-standing commitment to the Boy Scouts of America. Drawing on my past volunteer work with the organization, I will be leading the district's efforts to promote and support scouting programs for youth throughout our community. In this role, I will be responsible for overseeing a team of dedicated volunteers, coordinating district-wide events and activities, and working closely with local scouting units to ensure that they have the resources and support they need to provide an engaging and impactful scouting experience.

Tahquitz District Committee Vice Chair, Marketing/Public Relations, 2021-2022

Coordinates and manages the flow of information to district scouting units and maintains an active public relations and publicity program on behalf the district. By establishing and maintaining lines of communication between the district and its members, as well as between the district and the public, increase awareness of BSA through local news and social media.

Toastmasters District 12, Division C Director, 2020-2021

Led and supported Division C of Toastmasters' District 12, which includes 20 clubs in the South Riverside County region, through the supervision and support of a team of four Area Directors. Coordinate Division activities, set division goals, and assist in the training area and club leaders to ensure that each club achieves its mission and fulfills its responsibilities to its members.

Professional Women Toastmasters, President, 2020-2021

Preside at Club meetings and direct the club in meeting the members' needs for educational growth and leadership. In cooperation with the rest of the officers, establish long-term and short-term goals for the club. Serve as one of the Club's representatives on Area and District Councils.

Temecula Valley Chamber of Commerce, Ambassador, 2020-Present

Promote Chamber events, welcome new members, and outreach to the Chamber membership as a whole. Provide assistance with the facilitation of chamber events. Member of the planning committee for the annual Women in Business Conference, Chair of the Shop Local Temecula Valley committee

Professional Women Toastmasters, VP Public Relations, 2019 – 2020

Responsible for coordinating an active public relations and publicity program in my club. Establishing and maintaining lines of communication between the club and its members, as well as between the club and the public. Responsible for developing social media promotions and submitting press releases to local media. Plan club open house events. Design and prepare promotional materials adhering to Toastmasters Intl. brand guidelines. Collaborate with club leaders as a member of the club's executive board. Led club to win the Chuck Weck Publicity Award for our public relations and publicity work for the 2019/2020 year.

Boy Scouts of America, Troop 148, Assistant Scoutmaster, 2017 – Present

Assist Scoutmaster in delivering a scouting program to a troop of 75 scouts. Mentor to multiple scouts in their path to attaining the rank of Eagle Scout. Assist with the planning and arrangements for multiple campouts and scouting events. Led scouts in the planning and cooking of large group meals in Dutch ovens. Teach and counsel troop scouts in the following Eagle Scout rank-required merit badges: Citizenship in the Community, Personal Management, and Family Life.

Boy Scouts of America, Membership Chair & Apparel Coordinator, Troop 148, 2017 – 2019

Recruited and registered new scouts joining the unit and managed troop apparel for sale.

Boy Scouts of America, Tahquitz District Membership Chair, 2019 – 2020

Responsible for the membership recruitment of the youth in the District. Interface with council Membership Chair. Establish a plan and objective for district membership growth. Identify and conduct recruiting methods for chartered organizations and units. Implement a year-round, full membership plan. Track and attain membership growth objectives. Attend District Committee meetings and report membership results periodically to the committee.

Boy Scouts of America, Committee Chair, Pack 384, 2014 – 2017

Founding Committee Chair Leader for a new Cub Scout Pack (Pack 384) in Temecula, CA. Coordinated and led pack committee, managed troop finances, led pack committee in planning a year-round scouting program, ensured pack leaders received the necessary training and maintained leader training records, trained founding committee, and den leaders for their positions, put in place systems for managing pack advancements, established and maintained pack management database software, managed pack fundraising efforts doubling pack fundraising amounts over a three year period

FIRST Robotics, Regional Judge Advisor for Inland Empire FRC Regional, 2015

Managed and facilitated judging efforts at the Inland Empire Regional FRC. Recruited 20 technology and business leaders from the Inland Empire to serve as judges. Communicated with judges about job requirements prior to the tournament. Trained judges in their roles. Managed awards judging of 40 robotics teams over a three-day period. Facilitating award decisions and clarifying award guidelines, and ensuring the overall consistency of the awards process in accordance with FIRST policy and guidelines.

FIRST Robotics, First Robotic Competition Team Mentor, 2014-2015

Business mentor to FRC team 4984. Led students in planning a celebratory event for sponsors and supporters recognizing kickoff of the year's robotics competition.

FIRST Robotics, First Lego League Tournament Director, 2014

Organized and directed a local full-day qualifying tournament for First Lego League Southern California Region, serving 12 teams with over 200 attending individuals. Obtained sponsorship and funding. Managed venue logistics. Recruited volunteers and provided on-site management of volunteer efforts.

Boy Scouts of America, Pack Training Chair, Pack 337, 2013 – 2014

Maintained training records for pack leaders. Ensured that leaders had the information and resources to attain the necessary training for their positions.

FIRST Robotics, Tournament Judge, 2013 – 2014

First Tech Challenge and First Robotics Competition- Award recipients, through interaction with teams, review documentation regarding team background information to familiarize judges with teams. Interview and observe teams in the Pit, on the playing field, and in other areas. Review team background literature. Participate on the Judge Panel to decide team/student awards recipients

FIRST Robotics, First Lego League Team Coach, 2011 – 2014

Coached two First Lego League robotics teams. Taught Lego Mindstorm NXT & EV3 robotics programming. Teams progressed, winning both local and regional championship awards.

Boy Scouts of America, Assistant Webelos Den Leader, 2010 – 2011

Assisted in the leadership of Webelos Den. Made arrangements for the den meetings and input advancement records for scouts.

Appointment Application

Important Information

The appointment process is a public process subject to the Ralph M. Brown Act and Public Records Act. An applicant presentation is required at a City Council meeting. An applicant must be a resident of the City of Temecula at the time the application is submitted. All applications on file at the close of an advertised period for a vacancy will be considered.

Profile

Tyler

First Name

A

Middle Initial

Sliwienski

Last Name

Home Address

Suite or Apt

Temecula

City

CA

State

92592

Postal Code

Which district do you live in? Find your district here:

<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

 District 2

Email Address

Mobile:

Primary Phone

Note: The City of Temecula has four commissions. While more than one selection may be made below, applicants are encouraged to only select the commission(s) that they truly wish to serve on. Thank you.

Which Boards would you like to apply for?

Community Services Commission: Submitted

Education and Employment

List Educational Background (Degrees, Licenses, Certificates, etc.). State "see resume" if attaching a resume with this information at the end of this application.

see resume

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

see resume

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

N/A

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

N/A

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

My family moved to Temecula in 1999 when I was just two years old. In the over 20 years since, I have witnessed many changes, both good and bad, in the city in that time. Now that I have finished my college studies, I want to work for and improve upon the city I grew up in and make it better and safer for the current and future residents of Temecula. I want to serve on the Community Services Commission because I know firsthand how important it is to have safe and fun Parks and other recreational areas in the city. I grew up playing in the parks in the community and playing in local recreational sports leagues in the city. I want to share the memories of the childhood I had growing up in Temecula and have those memories make an impact on the city and community for years to come. I want to serve on the Traffic Safety Commission because having safe and well maintained roads is something that is important to a safe and strong community. For my first three years of college, I commuted from Temecula to San Marcos four to five days a week. After those first three years, I commuted to an extension campus within Temecula. At the same time, I worked for food delivery services like Grubhub and Uber Eats on my off days. Over those years, along with my years growing up in Temecula, I drove roads that were well maintained and had good speed limits. I have driven other areas that were not as safe. I have even seen areas where there are multiple sudden speed limit changes in small areas. I have seen my share of accidents and near accidents. I want to use what I learned as a college commuter and delivery driver to makes the roads of our city better for everyone.

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

I would uphold and contribute to the values of equity, diversity, and inclusion by treating every person I work with or hear from as a respected and valued member of the community. I want the city that raised me to be a city where everyone feels welcome to share their experiences and opinions.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Dan Hodgkinson, educator, [REDACTED] Ryan Garcia, educator, ([REDACTED]
[REDACTED] Ray Roberts, educator, [REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

The City of Temecula is required by federal and state law to collect certain information and maintain statistical data on applicants. Your responses to the next three questions are confidential and will be filed and tracked separately from your application for appointment. Results are used for reporting purposes only.

Question applies to multiple boards

What is your gender?

[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

[REDACTED]

Question applies to multiple boards

What is your ethnic background?

[REDACTED]

Attachments

Question applies to multiple boards

[Resume.pdf](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

Miscellaneous - If you wish to attach other materials, please do so here.

Acknowledgment

I understand that any or all information on this form may be verified. I consent to the release of this information pursuant to the California Public Records Act.

I Agree

Question applies to multiple boards

Note: Please click "save" to ensure proper retention of all information, including attachments, prior to viewing/printing PDF and submitting.

Tyler Sliwinski

Temecula, CA

[REDACTED]

[REDACTED]

Work Experience

Football Coach

- Great Oak High School - Temecula, CA
- June 2015 to November 2017 Volunteer/intern. June 2018 to November 2021
- I have been working as a football coach at Great Oak since I graduated from there in 2015. The first three years (2015-2017) I was working as a volunteer/unpaid intern. My duties have included coaching multiple positions, filming games and practices, and fixing minor equipment issues.
- As the Assistant Varsity running backs coach for the past five years I helped coach one running back to the Southwestern League 2nd Team All-League Team and three running backs to the Southwestern League 1st Team All-League Team.
- I also have limited experience as an assistant coach for the defensive line, linebackers, and special teams positions.
- Over the years I helped our team's certified equipment manager in a number of ways, including; sizing and fitting players for helmets and shoulder pads, installing back plates, facemasks, rib guards and visors, and replacing and/or swapping out helmet pads.

Wrestling Coach

- Great Oak High School - Temecula, Ca
- November 2018 to Present
- For the past two seasons I have been coaching wrestling at Great Oak. My duties have included coaching new wrestlers in the sport fundamentals, coaching mat-side at duals and tournaments and being the coach liaison at tournaments.
- I was one of the lead coaches for the freshman and junior varsity teams as well as an assistant on the varsity team.

Umpire

- Temecula Valley American Little League - Temecula, CA
- March 2013 to June 2013
- As an umpire I was in charge of enforcing player safety, league rules, and fair play.

Education

Education

- **University of Phoenix**
- **June 2021-Present**
- **On schedule to graduate with a master's in education January 2023**

Kinesiology

- **California State University-San Marcos - Temecula, CA**
- **August 2015 to May 2020**
- **Bachelor of Science in Kinesiology with an emphasis on health science**

Certifications/Licenses

Red Cross CPR/AED/First Aid Certified

- **July 2022 to July 2024**

Accolades

National Society of Leadership and Success

- **Presidential Member September 2021**

Pi Lambda Theta

- **Member July 2022**

University of Phoenix Dean's List

- **2022**

Appointment Application

Important Information

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Profile


Daniel	R	White
<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>

	_____	_____
<small>Home Address</small>		<small>Suite or Apt</small>

Temecula	CA	92592
<small>City</small>	<small>State</small>	<small>Postal Code</small>

Which district do you live in? Find your district here:
<https://temecula.maps.arcgis.com/apps/instant/lookup/index.html?appid=e9f3983bc7e649e49143b806f901029d> *

District 3

	_____
<small>Email Address</small>	

Mobile: 	_____
<small>Primary Phone</small>	

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see resume

List Employment History for Five Years (Employer Name and Address, Position Title, Primary Responsibilities). State "see resume" if attaching a resume with this information at the end of this application.

see resume

Service Experience

List Previous City/County/State Board/Committee/Commission Service (Name of Entity, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

No prior board/committee/commission service. see resume.

List Organizational Service (Professional, Technical, Volunteer, Non-Profit, Service Clubs) (Name of Group, Positions Held, Years of Service). State "see resume" if attaching a resume with this information at the end of this application.

see resume

Statement of Interest

Describe why you wish to serve on this commission, how you have engaged with the City previously (i.e., attending meetings and events, etc.), and why you believe you are qualified for the position. Please be specific.

As a technology person, I truly love and appreciate the value and impact it can have on our lives. However, there is no replacement for simply getting outside. Whether it's as children to play at a local park, as an adult getting out to enjoy a local hiking trail or as a whole family going to see live music. These are the experiences that shape our communities and our lives. I hope to be a part of the Community Services Committee so I can continue on the legacy of our great parks and recreational activities and expand them even further. Also, as a father of two small children, I aim to show them how important giving back to the community is. The City of Temecula has been so great for me and my Family, I feel the least I can do is help shape it's future so that generations to come can continue to grow and thrive in this great City. As for events we currently enjoy around the community, they include frequent trips to many of the local community and City parks like the Splash Pad, Ronald Regan, Birdsall and Harveston baseball fields, Meadows park and Pauba park just to name a few. We also spend a lot of time at the Library reading with our kids and often end up a Vail Ranch for dinner. The 4th of July celebration at Ronald Reagan is a family favorite as is the live music at the amphitheater. I believe I am qualified for this position based on my experience not only in building/construction and technology, but also my extensive experience in project management and event planning. I didn't heavily emphasize the project management experience in my resume because I wanted to expand upon it here. I started out planning and executing events in High School for ASB and continued that on through college as I was the Chair for Greek Week that helped to raise over \$30,000 for local charities. During my time in construction I was responsible for planning, delegating and executing everything from small bathroom remodels to full, whole home remodels. Also, having two rapidly growing children has given me a insight into the recreational activities that are important for adults (when we get a date night out haha), small and adolescent children and everything in between. Thank you for the opportunity and I hope to be working with you soon!

Value Statement

Question applies to multiple boards

The City of Temecula places a high value on the principles of equity, diversity and inclusion. If appointed, how would you uphold and/or contribute to these principles.

To uphold and contribute to the principles of equity, diversity, and inclusion within the City of Temecula, I would approach this committee position with a steadfast commitment to these values. First and foremost, I believe that fostering equity means ensuring fair and impartial access to resources and opportunities for all members of our community. To achieve this, I would advocate for policies and initiatives that promote equal access to city services, facilities, and programs, regardless of a person's background, identity, or socioeconomic status. Diversity is a cornerstone of a thriving community. I would actively support outreach efforts to engage underrepresented groups in our city's decision-making processes. This includes promoting diverse representation on committees, soliciting input from a wide range of voices, and actively seeking out partnerships with community organizations that champion diversity. Inclusion goes beyond mere representation; it's about creating an environment where everyone feels valued and heard. As a committee member, I would encourage open dialogue, respectful listening, and the incorporation of diverse perspectives into our discussions. I would also advocate for inclusive policies that accommodate the needs of individuals with different abilities and backgrounds. Furthermore, I would take part in ongoing training and education to deepen my understanding of equity, diversity, and inclusion issues. This continuous learning process would help me make informed decisions that reflect the evolving needs and demographics of our community. In summary, I am dedicated to upholding and contributing to the principles of equity, diversity, and inclusion within the City of Temecula. I believe that by actively promoting these values, we can create a more equitable, inclusive, and vibrant community for all residents.

References

List Three Professional and/or Personal References (Name, Position, Phone, Email):

Adam Lopez: [REDACTED] Damien Carlson: [REDACTED] Esmeralda Kaup: [REDACTED]

Self-Selection Options

Question applies to multiple boards

Equal Employment Opportunity

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[REDACTED]

Question applies to multiple boards

What range does your age fall into below?

[REDACTED]

Question applies to multiple boards

What is your ethnic background?

Attachments

Question applies to multiple boards

[Dan_White_Resume_092923.pdf](#)

Resume - If you wish to attach a resume, please do so here.

Question applies to multiple boards

Recommendations - If you wish to attach a letter of recommendation, please do so here.

Question applies to multiple boards

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I Agree

Question applies to multiple boards

Note: Please click "save" to ensure proper retention of all information, including attachments, prior to viewing/printing PDF and submitting.

Dan White

██████████ | ██████████ | Temecula, CA 92592

PROFESSIONAL SUMMARY: With over 15+ years of experience as a Director of Technology, I bring a proven track record in Executive Leadership, Sales, Accounting/Finance, and delivering exceptional customer service. My expertise has garnered recognition, including being featured in Remodeling Magazine's top 40 Remodelers under 40 and holding positions on various executive management teams. Drawing on a deep understanding of Cyber Security principles, client relationships, sales, business management, and leadership, I possess a comprehensive skill set crucial for driving success in the technology industry. Collaborating closely with Account Executives, I deliver customized demos that precisely align solutions with client needs and objectives. By fostering accountability throughout the organization, I ensure seamless deal closures and cultivate long-term client relationships. Guided by a strategic mindset and an unwavering focus on professional growth, I excel in navigating complex challenges, optimizing operational efficiency, and consistently achieving impactful results.



PROFESSIONAL EXPERIENCE

HYAS Infosec. Remote
March 2022 – Current

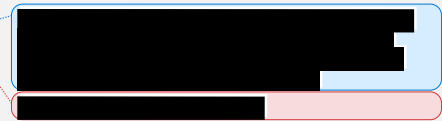
Technical Solutions Engineer

- Partnered with Account Executives to deliver customized demos tailored to client needs, effectively showcasing the value of the solutions.
- Developed and led an ongoing company-wide Cyber Security training program, equipping employees with essential skills.
- Provided technical expertise and support to clients throughout the Pre-Sales process and beyond, ensuring exceptional customer satisfaction.
- Collaborated closely with clients to identify pain points and develop tailored solutions that addressed their specific requirements.
- Educated clients on the importance of Protective DNS and demonstrated how HYAS' solutions enhanced cybersecurity.
- Developed and led an ongoing company-wide Cyber Security training program, equipping employees with essential skills.
- Demonstrated continuous learning by staying up to date with industry trends, emerging technologies, and best practices.
- Managed the Proof of Concept process, implementing solutions and conducting user training.
- Implemented a Sales Enablement program, educating sales team members on solutions and effective selling strategies.
- Engaged in technical consulting with investors, providing valuable insights to support decision-making.

Classic Home Improvements San Diego, CA March 2012–March 2022

Director of Technology, Controller and General Manager

- Report directly to the President and collaboratively administer all aspects of technology infrastructure for a rapidly growing startup to ensure data confidentiality, integrity and availability across Sales, Operations, HR, Design, Purchasing and Accounting.
- Built end user training program to teach about cyber security threats and mitigation techniques.
- Implemented cloud-based file server solution that led to a seamless transition from office to remote based work during the pandemic.

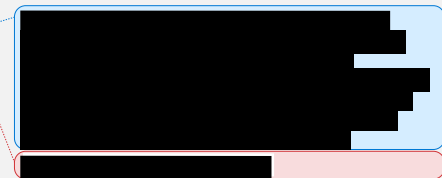


- Developed from scratch and maintained scalable SQL database used to manage departments of an \$8m/year company. Created user access controls and disaster recovery plan for 25+ employees.
- Administer host-based firewall solution, monitor firewall logs, report, and act to resolve threats.
- Manage company through Balance Sheet and Income Statement, prepare monthly and yearly financials.
- Regularly mentor 25+ co-workers helping them increase their skillset, effectiveness and achieve their career goals.
- High level problem solving while managing the best interests of the clients, vendors, like ESET and company.
- Engineered a Local Area Network (LAN) from scratch for new office building. Identified ISP and designed layout for bandwidth, end point locations and hardware needs.
- Implemented mesh topology WiFi
- Increased revenue by 10x since 2012.
- Created 3 additional startup companies to complement and work together with original company.
- Routinely evaluate new software options for companies to see if efficiencies and client experience can be gained.



Simms Solar Inc, San Diego, CA April 2019–Current
Vice President of Sales

- Meet with prospective clients both in person and virtually per week to consult on the advantages of using solar on their homes.
- Using a consultative approach, generate and present proposals to clients showing best system for their needs, ROI and monthly savings.
- Educate potential clients how solar works, what net metering is and how together they can save money and generate clean energy for their homes.
- During and after the sales cycle, build and maintain relationships with clients through trust and transparency.
- Generate additional revenue through referrals.
- Exceed company quota with a 70% closing rate while increasing margin; facilitate post sale process through installation of solar arrays.



SKILLS & CERTIFICATIONS

Certifications: CompTIA Network +, expected December 2023, Microsoft Azure
Operating Systems: Windows, Windows Server 2012, Kali Linux, Ubuntu, Mac OS
Software: Splunk, ESET, VirtualBox, Wireshark, pfSense, Microsoft Office, QuickBooks
Hardware: Servers, routers, switches, endpoint devices
Protocols: TCP/IP, UDP, IMAP, POP3, FTP, HTTP, HTTPS, SSH, Telnet, RADIUS
Networking: DHCP, DNS, Subnetting, VLANs, ACL, Diagnostics and Troubleshooting
 Licensed General Contractor in the State of California

EDUCATION

San Diego State University Completed: March 2022
Cybersecurity Professional Certificate
Coursework: Microsoft Security, Networking, Linux Security, Infrastructure, Python, Ethical Hacking, DFIR.

Palomar College | Completed coursework: *Hardware/OS Fundamentals, Networking Fundamental, Hacker Prevention*

San Diego State University | Bachelor of Arts in Public Administration