

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works / City Engineer

DATE: April 9, 2024

SUBJECT: Approve Second Amendment to the Agreement with Gillis + Panichapan Architects, Inc. for On-Call Architectural Services

PREPARED BY: Julie Tarrant, Principal Management Analyst
Tammy Petricka, Administrative Assistant

RECOMMENDATION: That the City Council approve the second amendment to the agreement with Gillis + Panichapan Architects, Inc. for on-call architectural services, to extend the term of the agreement to June 30, 2026, and increase the payment in the amount of \$500,000 for a total agreement amount of \$1,500,000.

BACKGROUND: On August 13, 2019, the City Council approved the professional services Agreement for Architectural Services with Gillis + Panichapan Architects, Inc. The Agreement covers a period of five years, Fiscal Years 2020-2024, for an amount not to exceed \$200,000 each fiscal year, for a total Agreement amount of \$1,000,000. On April 26, 2022, the City Council approved the First Amendment to the Agreement to remove the annual allowance that was limited to \$200,000 per fiscal year and to keep the original term of the Agreement unchanged and in effect through June 30, 2024, unless otherwise amended in the future.

Gillis + Panichapan, Inc. continue to work on two projects, Community Recreation Center (CRC) Renovations and Fire Station 84 renovation. In order to utilize their services under the on-call agreement, it is necessary to extend the term of the agreement until the work is complete. It is also necessary to increase the amount of the agreement by \$500,000 for the services that are being provided now and will be provided in the future.

FISCAL IMPACT: On-Call agreements are funded by projects that utilize the services. Adequate funds are made available in the Capital Improvement Program (CIP) Budget for each project utilizing the service. There are a number of approved sources of funds that fund these projects.

ATTACHMENT: Second Amendment