

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Randi Johl, Director of Legislative Affairs/City Clerk

**DATE:** January 9, 2024

**SUBJECT:** Approve Annual Boards, Committees and Commissions Handbook for the 2024 Calendar Year

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**PREPARED BY:** Randi Johl, Director of Legislative Affairs/City Clerk

**RECOMMENDATION:** That the City Council adopt a resolution entitled:

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEMECULA APPROVING THE BOARDS, COMMITTEES  
AND COMMISSIONS HANDBOOK

**BACKGROUND:** The City Council first approved the Boards, Committees and Commissions Handbook on February 26, 1991. The handbook is amended periodically to reflect noteworthy changes in law, current practices and procedures, and the general role and authority of board, committee and commission members. The handbook is also brought to the City Council annually at the beginning of each year ensuring that the document remains current while providing the City Council with an opportunity to consider any additional changes that may be desired. The 2024 Boards, Committees and Commissions Handbook will be distributed electronically to the City Council, Board, Committee and Commission Members and staff after final approval by the City Council.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Resolution
2. Boards, Committees and Commissions Handbook