

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: April 11, 2023

SUBJECT: Approve Second Amendment to Agreement for Consultant Services with Hicks & Hartwick, Inc., for Engineering Plan Check Services

PREPARED BY: Julie Tarrant, Principal Management Analyst
Tammy Petricka, Administrative Assistant

RECOMMENDATION: That the City Council approve the second amendment to the agreement for consultant services with Hicks & Hartwick, Inc., for engineering plan check services, to extend the term of the agreement to June 30, 2025, and increase payment in the amount of \$100,000, for a total agreement value of \$200,000.

BACKGROUND: On October 22, 2021, the Director of Public Works approved an agreement in the amount of \$60,000 with Hicks and Hartwick, Inc., for Engineering Plan Check Services. On July 1, 2022, the Director of Public Works approved the First Amendment to extend the term of the agreement to June 30, 2024, and increase the payment in the amount of \$40,000.

At this time, we have nearly expended the full agreement amount and with the on-going increased development within the city, additional plan check services are needed to continue project development. Hicks & Hartwick have effectively and efficiently performed professional engineering services for the city and continue to provide essential plan check services for the Department of Public Works Land Development Division to serve the development community. We therefore request to approve the Second Amendment with Hicks & Hartwick, and increase their agreement in the amount of \$100,000, for a total agreement value of \$200,000, and to extend the term to June 30, 2025.

FISCAL IMPACT: None

ATTACHMENTS: Second Amendment