

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: August 10, 2021

SUBJECT: Approve Contingency for Extra Work for the Minor Maintenance Agreements with MCE Corporation and Nieves Landscape, Inc. for Fiscal Year 2021-22

PREPARED BY: Julie Tarrant, Principal Management Analyst
Stacey Biddle, Management Assistant

RECOMMENDATION: That the City Council:

1. Approve contingency for extra work for the Minor Maintenance Agreement with MCE Corporation, in the amount of \$208,082.71, which is approximately 20% of the Agreement for Landscape Maintenance – Sports Parks and Schools Sites, and Janitorial Maintenance; and
2. Approve contingency for extra work for the Minor Maintenance Agreement with Nieves Landscape, Inc., in the amount of \$351,559.20, which is approximately 20% of the Agreement for Landscape Maintenance – Facilities, Medians, Parks, Trails and Slopes.

BACKGROUND: On April 27, 2021 City Council approved Minor Maintenance Agreements with MCE Corporation and Nieves Landscape, Inc. for landscape maintenance services of sports parks, school sites, facilities, medians, parks, trails, and slopes located within the city. Subsequently, on July 13, 2021 the City Council approved an amendment to the agreement with MCE Corporation to add janitorial maintenance services for park restrooms.

The allowance for a contingency associated with each maintenance agreement will be to cover the cost of extra work, emergency call-out services, rehabilitation or enhancement of various sites as needed, and to cover the cost of on-going repairs and maintenance supplemental to the daily, weekly, and monthly contracted services.

FISCAL IMPACT: Adequate funds are available in the Annual Operating Budget Fiscal Year 2021-2022.

ATTACHMENTS: None