

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: November 15, 2022

SUBJECT: Approve First Amendment to the Minor Maintenance Agreement with Craftsmen Plumbing Heating & Cooling, Inc.

PREPARED BY: Stacey Biddle, Management Assistant
Julie Tarrant, Principal Management Analyst

RECOMMENDATION: That the City Council approve the first amendment to the minor maintenance agreement with Craftsmen Plumbing Heating & Cooling, Inc., to amend the scope of services to include additional general contracting services, and to amend the payment terms for a total agreement value for the term of the agreement.

BACKGROUND: On July 1, 2020, City Council approved a Minor Maintenance Agreement with Craftsmen Plumbing, Heating, & Cooling, Inc., for the repairs and maintenance of plumbing, heating, and cooling systems at the various locations upon real and personal property of the City.

Craftsmen Plumbing Heating & Cooling, Inc., has proven to be one of our most reliable contractors, providing exceptional service at a competitive price. Additional general contracting services are needed to support all divisions of the Public Works Department to include, but are not limited to, concrete, roofing, building and tenant improvements, electrical and fire systems services, inspections, various materials and supplies, and installations, renovations, and rehabilitations. Craftsmen Plumbing Heating & Cooling, Inc. has shown they are capable and responsive to the needs of the city to provide a variety of maintenance services and offer an efficient and economical means of completing the work.

The First Amendment will also amend the Payment Terms to allow for a total Agreement value, removing the annual allowance that is currently limited to \$325,000 per fiscal year. The original term of the Agreement will remain unchanged and will be in effect through June 30, 2025, unless otherwise amended in the future.

FISCAL IMPACT: There is no fiscal impact to amend the Minor Maintenance Agreement to expand the scope of services for general contracting services.

ATTACHMENTS: First Amendment