

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Patrick Thomas, Director of Public Works/City Engineer

**DATE:** June 11, 2024

**SUBJECT:** Approve Minor Maintenance Agreement with Pattie Patrick dba Joncowest for Janitorial Services for Park Restrooms for Fiscal Years 2024-2029

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**PREPARED BY:** Julie Tarrant, Principal Management Analyst  
Stacey Biddle, Management Assistant

**RECOMMENDATION:** That the City Council approve the minor maintenance agreement with Pattie Patrick dba Joncowest for janitorial services for park restrooms for fiscal years 2024-2029, in the amount of \$850,000.

**BACKGROUND:** On March 22, 2024, the Public Works Department Maintenance Division posted on the City of Temecula's online bidding service, Planet Bids, a Request for Proposal (RFP) No. 288 for janitorial services for park restrooms.

On April 22, 2024, the city received eleven (11) proposals, and a review panel was formed to ensure a fair and comprehensive evaluation of each proponent's proposal was performed. Following a thorough evaluation and rating process, it was determined that Pattie Patrick, dba Joncowest as the top-ranking firm and most qualified to provide janitorial services for park restrooms. The agreement amount provides for the monthly service fee for each site, a provision for an average annual CPI increase, estimated at 5% each fiscal year, and an allowance for extra work for additional janitorial services, as may be requested by staff.

Staff hereby recommends the approval of the Agreement with Pattie Patrick, dba Joncowest for janitorial services for park restrooms for Fiscal Years 2024-2029.

**FISCAL IMPACT:** Adequate funds will be made available in the Annual Operating Budget for each of the Fiscal Years 2024-2029.

**ATTACHMENTS:** Agreement