

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Patrick Thomas, Director of Public Works / City Engineer

**DATE:** May 14, 2024

**SUBJECT:** Approve Consultant Agreement with GHD, Inc. for the De Portola Road/Jedediah Smith Road Roundabout Project, PW23-01

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**PREPARED BY:** Nick Minicilli, Senior Civil Engineer  
Julie Tarrant, Principal Management Analyst

**RECOMMENDATION:** That the City Council:

1. Approve a consultant agreement with GHD, Inc., in the amount of \$600,020, for the De Portola Road/Jedediah Smith Road Roundabout Project, PW23-01; and
2. Authorize the City Manager to approve extra work authorizations not to exceed the contingency amount of \$60,002, which is equal to 10% of the agreement amount.

**BACKGROUND:** On January 23, 2023, the City was awarded a FY 2023 Community Project Funding for \$800,000 for the construction of the De Portola Road/Jedediah Smith Road Roundabout. In the Consolidated Appropriations Act, 2023 (the FY 2023 Act), (Public Law 117-328), Congress made funding available of \$2,982,285,641 for grants for the Economic Development Initiative (EDI) for the purposes, and in amounts, specified for Community Project Funding/Congressionally Directed Spending. These Community Project Funding (CPF) awards are administered by the Department of Housing and Urban Development (HUD). On November 28, 2023, Council approved and adopted Resolution 2023-088 which approved the grant agreement between the City and HUD for CPF funding.

The De Portola Road/Jedediah Smith Road Roundabout Project, PW23-01, includes the design and construction of a traffic circle at this intersection to construct a single lane vehicular roundabout to improve traffic congestion and reduce delays, enhance traffic safety, and maintain the natural beauty and rural character of the surrounding community.

On October 31, 2023, the Department of Public Works publicly posted on the City's online bidding service, Planet Bids, Request for Proposal No. 279 to solicit design consultant proposals for the Project. The design consultant solicitation was publicly advertised between October 31, 2023, and December 5, 2023, and the City received nine (9) proposals. City staff panel members reviewed each proponent's proposal, excluding cost proposals, which were submitted under separate file and concealed until full review was conducted. After panel review and discussion of proposals,

City staff interviewed the top 4 qualified firms. The proponents were ranked as follows:

1. GHD, Inc.
2. Dokken Engineering
3. Kimley Horn & Associates, Inc.
4. Wood Rodgers, Inc.
5. David Evans & Associates Inc.
6. MNS Engineering, Inc.
7. Nasland Engineering
8. Michael Baker International
9. Interwest Consulting Group

GHD, Inc., provides transportation engineering, environmental advisory, digital, utility, and construction services to public clients throughout California. GHD, Inc., has successfully designed numerous roundabouts throughout California.

Following the selection and ranking process, staff reviewed the GHD, Inc. fee proposal and entered into negotiations. Staff finalized the terms of the proposal and negotiated a not-to-exceed fee of \$600,020 for engineering design services.

Staff recommends the approval of the agreement with GHD Inc., in the amount of \$600,020, with a contingency amount of \$60,002 for engineering design services. The combined total fee for the overall scope of work, including contingency, is \$660,022.

**FISCAL IMPACT:** The De Portola Road and Jedediah Smith Roundabout Project is identified in the City's Capital Improvement Program (CIP) Budget for Fiscal Years 2024-2028. It is funded with CPF Grant Funding, DIF-Street Improvements, and Measure A. Adequate funds are available in the project account for the engineering design services agreement in the amount of \$600,020, plus the \$60,002 contingency, for a total encumbrance of \$660,022.

**ATTACHMENTS:**

1. Agreement
2. Project Description