

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Luke Watson, Deputy City Manager

DATE: December 12, 2023

SUBJECT: Adopt Resolution Reconstituting the Old Town Local Review Board by Establishing the Old Town Local Advisory Committee

PREPARED BY: Matt Peters, Assistant Director of Community Development

RECOMMENDATION: That the City Council adopt a resolution entitled:

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEMECULA RECONSTITUTING THE OLD TOWN LOCAL
REVIEW BOARD BY ESTABLISHING THE OLD TOWN
LOCAL ADVISORY COMMITTEE

BACKGROUND: The City of Temecula has one board (1) Old Town Local Review Board, and four commissions – (1) Community Services Commission, (2) Planning Commission, (3) Race, Equity, Diversity and Inclusion Commission, and (4) Traffic Safety Commission. The City Council has the power to establish certain boards and commissions as it deems necessary pursuant to Chapter 2.40 of the Temecula Municipal Code, and as specified in the Old Town Specific Plan. All boards and commissions serve in an advisory capacity to the City Council, while the Planning Commission also serves as a statutory body over certain land use decisions.

On September 26, 2023, the City Council considered a proposal to reorganize the Old Town Local Review Board to meet new challenges and to take advantage of current opportunities related to grant funding and economic development. Currently, the Old Town Local Review Board has the following assigned duties as outlined in the Old Town Specific Plan:

- Review and comment on all Level II projects;
- Review and approve any Finding of Historic Appropriateness;
- Review and comment on any requests to modify, alter any historic structure or building; and
- Serve as an advisory resource to all agencies of the City in matters pertaining to the Temecula Local Historic District.

The attached resolution reconstituting the Old Town Local Review Board would change the name to the Old Town Local Advisory Committee, and add the following assigned duties:

(a) Members of the Committee are stakeholders in Old Town. They will each bring to the Committee important perspectives, experience and wisdom with respect to the development and maintenance of Old Town. The purpose of the Committee is to provide a forum for these stakeholders to examine issues related to Old Town and to provide their comments and recommendations to the Planning Commission and City Council who will then independently review the comments and recommendations pursuant to their legislative and adjudicative authority.

(b) The role of the Committee shall only be advisory to the Planning Commission and City Council, providing comments and recommendations on all matters affecting Old Town from their special perspectives. The Committee shall have no decision-making authority with legislative and adjudicative authority remaining with the Planning Commission and City Council. Their recommendations are not binding on the Planning Commission and City Council and are subject to substantive review by the Planning Commission and City Council. The Committee does not make or compel governmental decisions through any initiative or voting powers. As such, the members of the Committee are not agency officials within the meaning of Section 82004 of the Government Code and Sections 18704 and 18700(c)(2) of the Fair Political Practice Commission Regulations because the role of the Committee is solely advisory, members of the Committee have no decision making authority, and the comments or recommendations they provide will be independently reviewed and acted upon by the Planning Commission and City Council which are the legislative bodies have legislative and adjudicative decision making authority with respect to matters in Old Town. Therefore, members of the Committee are not required to file Economic Disclosure Forms (Form 700) and are not subject to the conflicts of interest provisions of the Political Reform Act, Government Code Sections 81000 et seq.

(c) The Committee shall consider various items within its jurisdiction, including items suggested by the City Council and City Manager, and provide comments and recommendations. The Committee shall work with and through the assigned Department Director and liaison to collaborate on reports and recommendations, including its annual report to the City Council.

(d) The Committee shall provide advice and recommendations to the Planning Commission and City Council with respect to the following matters in Old Town:

- 1) Matters pertaining to the Old Town Specific Plan, including:
 - a) Proposed Level II projects.
 - b) Proposed Findings of Historic Appropriateness.
 - c) Requests to modify, alter any historic structure or building.
 - d) Temecula Local Historic District.
 - e) Historical and cultural preservation in Old Town.

- f) Architectural and development standards for projects in Old Town.
- 2) Special Events and Road Closure Review
- 3) Parking Management, including parking districts.
- 4) Recommendations for use of potential Parking District Revenue.
- 5) Oversight of Grant of Loan programs utilizing Parking Revenues.
- 6) Old Town Infrastructure.
- 7) Proposals for Studies of Old Town.
- 8) Marketing of Old Town.
- 9) Old Town Comprehensive Signage.
- 10) Old Town Conflict Resolution.
- 11) Capital Improvement Plan projects proposed for the Old Town area (prior to budget adoption).
- 12) Comprehensive economic development strategy for Old Town

Term of Office. Terms of office for the Old Town Local Advisory Committee members shall be three (3) years with staggered terms. At the completion of any term, a Committee member may be reappointed pursuant to Temecula Municipal Code 2.40.060.

Removal and Vacancies. Members of the Old Town Local Advisory Committee shall be appointed and removed in the same manner as other boards, committees and commissions within the City pursuant to Temecula Municipal Code 2.40.050 and Section 3 of this Resolution.

No officers or employees of the City or person under an employment contract subject to the jurisdiction of the City Council shall be a member of such Committee. Vacancies shall be filled pursuant to 2.40.070.

Standing Committee seats reserved for Temecula Valley Chamber of Commerce, Visit Temecula Valley, Old Town Temecula Merchants Association, and Temecula Valley Historic Society shall be filled by a Committee member or employee representative proposed by each organization. If an any seat is left vacant for any reason, the City Council may fill that seat with an additional Temecula resident at-large.

Time and Place of Meeting. The Committee shall meet regularly as may be appropriate or necessary for the orderly conduct of its business. Meetings of the Committee shall be open to the public and governed by the California Open Meetings Act (the Brown Act).

Staff Assistance. The City Manager shall ensure that adequate staff will be allocated to provide necessary assistance to the Committee similar to that of other Committees, committees, and commissions within the City.

Transfer of Determinations and Approvals. The City Council hereby transfers the duties of the Old Town Local Review Board relating to determinations and approvals assigned to it by the Old Town Specific Plan to the Planning Commission.

Old Town Local Review Board Abolished. The “Old Town Local Review Board” established by the Old Town Specific Plan is hereby abolished, provided, however, that nothing herein shall affect decisions previously made by such Board.

FISCAL IMPACT: None

ATTACHMENTS: Resolution