

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council
FROM: Patrick Thomas, Director of Public Works/City Engineer
DATE: October 24, 2023
SUBJECT: Receive and File Temporary Street Closures for 2023 Winterfest Events

PREPARED BY: Anissa Sharp, Management Assistant
Ron Moreno, Assistant Director of Public Works

RECOMMENDATION: That the City Council receive and file the temporary closure of certain streets for the following 2023 Winterfest Events:

HOLIDAY DECORATION INSTALLATION
SANTA’S ELECTRIC LIGHT PARADE
TEMECULA ON ICE
NEW YEAR’S EVE GRAPE DROP

BACKGROUND: Four special events are scheduled between November 2023 and January 2024 which necessitates the physical closure of all or portions of certain streets within the Old Town area and other streets throughout Temecula. These closures are necessary for event operation as well as to protect participants and viewers. The four events and associated street closures are as follows:

1) HOLIDAY DECORATION INSTALLATION – November 10th

The Holiday Decoration Installation will take place Friday, November 10th in Old Town Temecula with street closures scheduled as follows:

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| Main Street from the easterly driveway edge of 28636 Old Town Front Street at Be Good Restaurant to Mercedes Street | 7:00 a.m. on Friday, November 10 th to 7:00 p.m. on Friday, November 10 th |
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Street closures for the Holiday Decoration Installation event are shown on **Exhibit “A”** attached hereto.

2) **SANTA’S ELECTRIC LIGHT PARADE – December 1st**

The Santa’s Electric Light Parade event will be held Friday, December 1st at 7:00 p.m. along Old Town Front Street. Traffic will be detoured around the event via Public Works traffic control signage and Police personnel with street closures as follows:

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| <p style="text-align: center;">Main Street Old Town Front Street to Mercedes Street</p> | <p style="text-align: center;">7:00 a.m. on Thursday, November 30th to 12:00 a.m. on Saturday, December 2nd</p> |
| <p style="text-align: center;">Main Street Old Town Front Street to Pujol Street</p> | <p style="text-align: center;">8:00 a.m. on Friday, December 1st to 12:00 a.m. on Saturday, December 2nd</p> |
| <p style="text-align: center;">Second Street, Third Street, Fourth Street, Fifth Street, Sixth Street, Main Street Mercedes Street to Murrieta Creek</p> | <p style="text-align: center;">Friday, December 1st 6:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Old Town Front Street Rancho California Road to Santiago Road</p> | <p style="text-align: center;">Friday, December 1st 6:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Old Town Front Street Santiago Road to 28964 Old Town Front Street</p> | <p style="text-align: center;">Friday, December 1st 7:00 p.m. to 11:00 p.m.</p> |
| <p style="text-align: center;">First Street/Santiago Road Pujol Street to C Street</p> | <p style="text-align: center;">Friday, December 1st 7:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Del Rio Road</p> | <p style="text-align: center;">Friday, December 1st 4:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Las Haciendas Street</p> | <p style="text-align: center;">Friday, December 1st 4:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Calle Cortez</p> | <p style="text-align: center;">Friday, December 1st 4:00 p.m. to 10:00 p.m.</p> |
| <p style="text-align: center;">Jefferson Avenue Southbound traffic from Overland Drive to Via Montezuma</p> | <p style="text-align: center;">Friday, December 1st 4:00 p.m. to 11:00 p.m.</p> |

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| Jefferson Avenue Northbound traffic from Rancho California Road to Overland Drive | Friday, December 1 st 5:00 p.m. to 9:00 p.m. |
| Jefferson Avenue Southbound traffic from Via Montezuma to Rancho California Road | Friday, December 1 st 2:00 p.m. to 10:00 p.m. |
| Rancho California Road Old Town Front Street to Diaz Road | Friday, December 1 st 7:00 p.m. to 9:00 p.m. |

Street closures for Santa’s Electric Light Parade event are shown on **Exhibit “B”** attached hereto.

**3) TEMECULA ON ICE – December 14th to January 7th
(The Annual Holiday Season Ice Skating Rink in Old Town)**

The annual Temecula On Ice holiday ice skating rink at the Town Square Park will be open for public use from Thursday, December 14, 2023 to Sunday, January 7, 2024. The actual duration of the road closures will be from Tuesday, December 5, 2023 to Friday, January 12, 2024. These additional days will allow for set-up and take-down of the temporary ice-skating rink. It is necessary to close Mercedes Street during this period for the safety and protection of pedestrians crossing Mercedes Street from the parking structure and other parking areas across Mercedes Street. The street closures necessary are as follows:

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| Main Street from the easterly driveway edge of 28636 Old Town Front Street at Be Good Restaurant to Mercedes Street | 8:00 a.m. on Tuesday, December 5 th to 4:00 p.m. on Friday, January 12 th |
| Mercedes Street Third Street to Fourth Street | 8:00 a.m. on Tuesday, December 5 th to 4:00 p.m. on Friday, January 12 th |

Street closures for the Temecula On Ice event are shown on **Exhibit “A”** attached hereto.

4) NEW YEAR’S EVE GRAPE DROP – December 31st

The annual New Year’s Eve Grape Drop will be held Sunday, December 31st at 6:00 p.m. at the Civic Center with street closures scheduled as follows:

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| Main Street Old Town Front Street to Mercedes Street | 3:00 p.m. on Sunday, December 31 st , 2023 to 1:30 a.m. on Monday, January 1 st , 2024 |
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| Mercedes Street Third Street to Fourth Street | 3:00 p.m. on Sunday, December 31 st , 2023 to 1:30 a.m. on Monday, January 1 st , 2024 |
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Street closures for the New Year’s Eve Grape Drop event are shown on **Exhibit “A”** attached hereto.

Street closures are allowed by the California Vehicle Code upon approval by the local governing body for certain conditions. Under Vehicle Code Section 21101, “Regulation of Highways,” local authorities, for those highways under their jurisdiction, may adopt rules and regulations by ordinance or resolution for, among other instances, “temporary closing a portion of any street for celebrations, parades, local special events, and other purposes, when, in the opinion of local authorities having jurisdiction, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.”

Chapter 12.12 of the Temecula Municipal Code, Parades and Special Events, provides standards and procedures for special events on public streets, highways, sidewalks, or public right of way and authorizes the City Council or City Manager to temporarily close streets, or portions of streets, for these events.

FISCAL IMPACT: The costs of police services, as well as services provided by the City Public Works Maintenance Division (for providing, placing and retrieving of necessary warning and advisory devices), are appropriately budgeted within the City’s operating budget.

- ATTACHMENTS:**
1. Exhibit A – Winterfest Road Closures 2023: Holiday Decoration Installation, Temecula On Ice and New Year’s Eve Grape Drop
 2. Exhibit B – Santa’s Electric Light Parade Road Closures 2023