




MEMORANDUM

TO: Pat Thomas, Director of Public Works

FROM: Rodney Tidwell, Maintenance Manager – PW Streets 

DATE: September 1, 2023

SUBJECT: Monthly Activity Report for August 2023

CC: Amer Attar, Engineering Manager, Capital Improvements
Ron Moreno, Principal Civil Engineer – Land Development
Nick Minicilli, Senior Civil Engineer – Traffic Division
Julie Tarrant, Principal Management Analyst – Capital Improvements
Anissa Sharp, Management Assistant – Traffic Division
Rebecca Kiser, Senior Office Specialist – Public Works

Attached please find the Monthly Activity Report for the Month of August 2023.

The attached spreadsheets detail the maintenance activities and related costs completed by both in-house crews and maintenance contractors.

Attachments:

Monthly Activity Report Street Maintenance Division
Street Maintenance Contractors Detail Report
Contracted Maintenance Work Completed
Graffiti Removal Chart

MEMORANDUM

TO: Patrick Thomas, Director of Public Works/City Engineer
FROM: Rodney Tidwell, Maintenance Manager
DATE: September 1, 2023
SUBJECT: Monthly Activity Report – August 2023



The Street Maintenance Division performed the following activities for the month of **August 2023**:

I.	SIGNS	
	A.	Total signs replaced <u>279</u>
	B.	Total signs installed <u>8</u>
	C.	Total signs repaired <u>23</u>
	D.	Banners Replaced <u>74</u>
II.	TREES	
	A.	Total trees trimmed for sight distance and street sweeping concerns <u>33</u>
III.	ASPHALT REPAIRS	
	A.	Total square feet of A. C. repairs <u>5633</u>
	B.	Total Tons <u>42.5</u>
IV.	CATCH BASINS	
	A.	Total catch basins cleaned <u>205</u>
	B.	Down Spouts <u>0</u>
	C.	Under sidewalks <u>0</u>
	D.	Bowls <u>0</u>
V.	RIGHT-OF-WAY WEED ABATEMENT	
	A.	Total square footage for right-of-way abatement <u>140,808</u>
VI.	GRAFFITI REMOVAL	
	A.	Total locations <u>25</u>
	B.	Total S.F. <u>1,041</u>
VII.	STENCILING	
	A.	<u>617</u> New and Repainted Legends
	B.	<u>4703</u> L.F. of new and repainted red curb and striping
	C.	<u>0</u> Bull Nose – L.F.
	D.	<u>0</u> Thermal Plastic
	E.	<u>0</u> RPMs Installed

STREET MAINTENANCE CONTRACTORS

The following contractors have performed the following projects for the month of **August 2023**

<u>DATE ACCOUNT</u>	<u>STREET/CHANNEL/BRIDGE</u>	<u>DESCRIPTION OF WORK</u>	<u>TOTAL COST SIZE</u>
CONTRACTOR: Mariposa Tree Management, Inc			
Date: 7/31/23 # 3021	Vintage Hills/ Corte Lara	Tree Removal	
		TOTAL COST	847
Date: 7/31/23 # 3022	Citywide	Street Tree Clearance	
		TOTAL COST	62.99
Date: 7/31/23 # 3024	Citywide	Tree Removals	
		TOTAL COST	692.78
Date: 7/31/23 # 3029	Rainbow Canyon Road	Tree and Shrub Clearance	
		TOTAL COST	19,500
CONTRACTOR:			
Date: 7/31/23 # 3030	North General Kearny Road	Tree Removal	
		TOTAL COST	2,044.80
Date: #			
		TOTAL COST	
CONTRACTOR: Lawnscape Inc			
Date: 8/28/23 # 441252	Citywide	Pre-emergent spraying of City's R.O.W.	
		TOTAL COST	7,999.00
Date: #			
		TOTAL COST	
	<u>TOTAL COST FOR ACCOUNT #5401</u> \$ _____		
	<u>TOTAL COST FOR ACCOUNT #5402</u> \$ 31,145.77 _____		
	<u>TOTAL COST FOR ACCOUNT #99-5401</u> \$ _____		
	<u>TOTAL COST FOR ACCOUNT #99-5402</u> \$ _____		

DEPARTMENT OF PUBLIC WORKS
MONTHLY ACTIVITY REPORT
STREET MAINTENANCE DIVISION
FISCAL YEAR 2023 - 2024

Date Submitted: August 1, 2023
Submitted By: Patrick Thomas
Prepared By: Rodney Tidwell

1ST QUARTER	Jul-23		Aug-23		Sep-23		FISCAL YEAR TO DATE		TOTAL COST FOR LAST FISCAL YEAR 1st Quarter
	SCOPE OF WORK	Unit Cost	WORK COMPLETED	COST	WORK COMPLETED	COST	WORK COMPLETED	COST	
ASPHALT REPAIRS	Square Footage: Tons: Parking Lot Slurry Seal Square Footage: Gallons:	\$3.47	5,248 28	\$ 18,210.56	5,633 43	\$ 19,546.51	926 10	\$ 3,213.22	\$ 40,970.29
PORTLAND CEMENT CONCRETE	Square Footage: PCC Yards	\$3.47	0 0	\$ -	0 0	\$ -	0 0	\$ -	\$ -
STENCILING	Red curb & Striping (linear feet): New & Repainted Legends (each): Bull Noses (linear feet): Raised Pavement Markers-RPM's (each): Thermo Plastic Legends (each):	\$0.11 \$9.00 \$0.11	60 630 0	\$ 6.60 \$ 5,670.00 \$ -	4,703 617 0 0 0	\$ 517.33 \$ 5,553.00 \$ -	492 0 0	\$ 4,428.00 \$ - \$ 0	\$ 523.93 \$ 15,651.00 \$ 0 \$ 0
SIGNS & BANNERS	No. of Signs REPLACED: Material (cost per sign): No. of Signs INSTALLED: Material (cost per sign): No. of Signs REPAIRED: Material (cost per sign): No. of BANNERS installed:	\$28.31 \$50.00 \$28.31 \$50.00 \$28.31 \$50.00 \$28.31	41 13 45 2 0	\$ 1,160.71 \$ 2,050.00 \$ 368.03 \$ 650.00 \$ 1,273.95 \$ 2,250.00 \$ 56.62	279 8 23 74 0	\$ 13,950.00 \$ 226.48 \$ 400.00 \$ 651.13 \$ 1,150.00 \$ 2,094.94		\$ - \$ - \$ - \$ - \$ -	\$ 1,160.71 \$ 16,000.00 \$ 594.51 \$ 1,050.00 \$ 1,925.08 \$ 3,400.00 \$ 2,151.56
GRAFFITI REMOVAL	No. of Locations: Square Footage:		13 1,607	\$ -	25 1,041	\$ -		\$ -	\$ -
DRAINAGE FACILITIES CLEANED	Catch Basins: Down Drains: Under sidewalk Drains: Detention Basins/Bowls: Bridge Deck Drains:	\$28.31 \$28.31 \$28.31 \$28.31 \$28.31	405 0 0 0 0	\$ 11,465.55 \$ - \$ - \$ - \$ -	205 0 0 0 0	\$ 5,803.55 \$ - \$ - \$ - \$ -		\$ - \$ - \$ - \$ - \$ -	\$ 17,269.10 \$ - \$ - \$ - \$ -
TREES TRIMMED	No. of Trees Trimmed:	\$28.31	6	\$ 169.86	33	\$ 934.23		\$ -	\$ 1,104.09
R.O.W. WEED ABATEMENT	Area Abated (square feet):	\$0.090	227,139	\$ 20,442.51	140,808	\$ 12,672.72		\$ -	\$ 33,115.23
The Street Maintenance Division also responds to service requests. The total number of Service Order Requests, some of which include work reported above, is reported monthly.									
SERVICE ORDER REQUESTS			86		109				
Personnel assigned to the Street Maintenance Division are on-call and respond to after hours emergencies or to support City-sponsored special events.									
			211	\$ 8,353.49	128	\$ 5,067.52		\$ -	\$ 13,421.01
Overtime Hours:		\$39.59	211	\$ 8,353.49	128	\$ 5,067.52		\$ -	\$ 13,421.01
TOTALS:			235,534	\$ 72,127.88	153,729	\$ 68,567.41	1,428	\$ 7,641.22	\$ 148,336.51

**CITY OF TEMECULA
DEPARTMENT OF PUBLIC WORKS STREET MAINTENANCE DIVISION
GRAFFITI REMOVAL
FISCAL YEAR 2023 - 2024**

Month	Number of Calls	Square Footage
Jul	13	1,607
Aug	25	1,041
Sep		
Oct		
Nov		
Dec		
Jan		
Feb		
Mar		
Apr		
May		
Jun		
Totals	38	2,648

