

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Ron Moreno, Director of Public Works / City Engineer

DATE: July 28, 2026

SUBJECT: Approve On-Call Agreements for Public Works Professional Services for Fiscal Years 2026-31

PREPARED BY: Hossein Ajideh, Principal Civil Engineer

RECOMMENDATION: That the City Council:

1. Approve the on-call agreements for Public Works Professional Services for the Department of Public Works for Fiscal Years 2026-31 for the following consultants: CHA Consulting, Inc., Harris & Associates, Inc., Kleinfelder Construction Services, Inc., MNS Engineers, Inc., Proactive Engineering Consultants, Inc., TKE Engineering, Inc., Wood Rodgers, Inc., and Z&K Consultants, Inc.; and
2. Authorize the City Manager to amend the agreement(s) to extend the term up to three (3) additional one-year terms as needed; and
3. Authorize the City Manager to amend the agreement(s) to adjust the billing rates based on changes to the Consumer Price Index for the Riverside-San Bernardino-Ontario, CA metropolitan area annually.

BACKGROUND: The City's adopted Capital Improvement Program (CIP) for Fiscal Years 2026–31 includes numerous transportation, roadway, drainage, and public infrastructure projects that require specialized professional services to support timely and effective project delivery. Given the varying scope, complexity, and timing of these projects, the City utilizes on-call professional services agreements to ensure flexible, efficient access to qualified consultants on an as-needed basis. These agreements allow the City to supplement staff resources and obtain technical expertise for project management, construction management, engineering support, inspection, coordination, and other services essential to successfully delivering CIP and public works projects.

Under the proposed on-call agreements, consultants may support a wide range of public works and infrastructure-related assignments, including program and project management, construction

management, inspection, utility coordination, grant compliance, schedule and budget oversight, constructability review, field coordination, and construction support.

Following Human Resources review for compliance with Assembly Bill 339, the City issued a Request for Proposals (RFP) for On-Call Public Works Professional Services through PlanetBids. The City received twenty-two (22) proposals from qualified consulting firms. Proposals were evaluated competitively based on experience, qualifications of key personnel, project understanding, technical approach, local and regional experience, staffing capacity, responsiveness, and overall ability to support the City's public works objectives.

A selection committee of City staff independently evaluated each proposal before meeting to discuss rankings and conduct consultant interviews. After the initial review, staff shortlisted and interviewed eight (8) firms. Although the RFP anticipated entering into agreements with fewer firms, the interview process identified a highly competitive pool of consultants, each demonstrating strong experience, technical capability, and staffing resources necessary to support the City's needs.

Based on the evaluations of the proposals and subsequent interviews and recognizing the unique strengths and specialized expertise of each shortlisted firm, staff recommend that all shortlisted firms be approved for inclusion in the City's rotation list for future task orders and on-call assignments.

The following firms are recommended for approval, listed alphabetically:

- CHA Consulting, Inc.
- Harris & Associates, Inc.
- Kleinfelder Construction Services, Inc.
- MNS Engineers, Inc.
- Proactive Engineering Consultants, Inc.
- TKE Engineering, Inc.
- Wood Rodgers, Inc.
- Z&K Consultants, Inc.

These on-call agreements will provide the City with a versatile pool of qualified consultants capable of supporting the City's evolving infrastructure and CIP delivery needs. Utilizing multiple consultants ensures flexibility in matching expertise with project requirements, enhances responsiveness, and helps maintain continuity in project schedules. These on-call agreements will enhance the City's ability to supplement staff resources, manage workload fluctuations, maintain project delivery schedules, and successfully implement the City's CIP and other public works initiatives. This action aligns with and supports the City's Core Values in the City's Quality-of-Life Master Plan.

When a specific project is identified, staff will prepare a scope of work and request proposals from one of the selected consultants. Task assignments will generally be made using a rotating order to promote equitable distribution of work. However, the City retains the discretion to deviate from the rotation when warranted by operational needs or other relevant considerations, including, but not limited to, staff availability, qualifications, experience, workload, project complexity, scheduling, performance, continuity, or other factors determined to be in the best interest of the City. Use of the rotation does not create an entitlement to assignment, and the City reserves the right to assign tasks in the manner it determines is most appropriate.

Each agreement includes a multi-year term with provisions for annual adjustments to billing rates based on changes to the Consumer Price Index, subject to mutual written agreement. Upon negotiation and approval of the scope and fee, funding will be allocated from the corresponding CIP project budget or applicable operating budget.

FISCAL IMPACT: There is no fiscal impact associated with approving the on-call agreements. Any services performed under these agreements will be funded through approved CIP or operating budgets.

ATTACHMENTS:

1. CHA Consulting, Inc. - Agreement
2. Harris & Associates, Inc. - Agreement
3. Kleinfelder Construction Services, Inc. - Agreement
4. MNS Engineers, Inc. - Agreement
5. Proactive Engineering Consultants, Inc. - Agreement
6. TKE Engineering, Inc. - Agreement
7. Wood Rodgers, Inc. - Agreement
8. Z&K Consultants, Inc. - Agreement