

**CITY OF TEMECULA
CITY COUNCIL POLICY**



Title:	Appointment to Internal/External Committees
Policy No.	TBD
Approved:	November 14, 2023
Revised:	N/A

PURPOSE:

The purpose of this City Council policy is to set forth the guidelines affiliated with the appointment of Council Members to internal and external committees.

POLICY:

The policy of the City Council with respect to the matter listed in the above-referenced title is as follows:

Appointments to Committees

The City of Temecula has several internal committees – ad hoc and standing – on which the City Council serve. Under the Brown Act, which is codified in the Government Code, a “standing committee” is one that has “continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution or formal action of a legislative body.” An “ad hoc committee” is one that has limited subject matter jurisdiction, typically one topic, and meets for such time as to complete a limited purpose. The Brown Act applies to all standing committee meetings and relevant staff ensure noticing requirements are met.

Appointments to external committees may include Western Riverside County Regional Conservation, Riverside County Habitat Conservation Agency Board, Riverside County Transportation Commission, Riverside Transit Agency, Western Riverside Council of Governments, League of California Cities, National League of Cities, and Pechanga Tribal Council Liaison among others.

The City Council makes appointments to its internal and external committees in January of each year. Two members are publicly appointed to each committee by a majority vote of the Council. Members may be appointed based on interest, continuity, availability, and/or any other reason. Members serve for the full calendar year in which they are appointed. In the event of a vacancy, another member may be appointed by majority vote of the City Council when the vacancy occurs.

Stipends for Committees

There are no stipends provided by the City of Temecula for any committee service on internal ad hoc and/or standing committees. For external committees, the corresponding regional agency (i.e., Riverside Transit Agency, Riverside Conservation Authority, etc.) may provide a stipend per month and/or meeting for service on their respective committee. Such appointments and related stipends are reportable pursuant to Fair Political Practices Commission Regulation 18702.5. The City Clerk’s office is responsible for posting Form 806 listing paid appointed positions as required pursuant to law.