

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Michael Heslin, Director of Information Technology & Support Services

DATE: July 14, 2026

SUBJECT: Approve Services Agreement with PlanetBids for eProcurement Software

PREPARED BY: Damion Patrick, Assistant Director of ITSS

RECOMMENDATION: That the City Council:

1. Approve a three-year services agreement with PlanetBids for eProcurement software for a total agreement amount of \$123,314.76; and
2. Approve a 10% contingency in the amount of \$12,331.48.

BACKGROUND: PlanetBids is the software solution the City utilizes to streamline, automate, and manage the procurement process. The City originally entered into an agreement with PlanetBids in 2009 and has been using the solution ever since. PlanetBids is now requiring existing clients to renew their agreement to maintain access to the service.

The total amount for the three-year term is \$123,314.76, plus a 10% contingency brings the total agreement amount to \$135,646.24. This product is a sole source purchase, as no other vendor is authorized to sell and distribute the software.

FISCAL IMPACT: Adequate funds have been budgeted in the Fiscal Year 2026-27 Information Technology Annual Operating Budget. Subsequent years will be subject to budget approval.

ATTACHMENTS: Agreement