

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Randi Johl, Director of Legislative Affairs/City Clerk

DATE: June 9, 2026

SUBJECT: Approve Revised Council Protocol Manual Policy No. 6 Related to Public Participation at Council Meetings to Include SB 707 Specific Requirements

PREPARED BY: Randi Johl, Director of Legislative Affairs/City Clerk

RECOMMENDATION: That the City Council approve the revised Council Protocol Manual Policy No. 6 related to public participation at Council meetings to include SB 707 specific requirements, including a policy for internet service and telephonic service disruption and legislative body reasonable accommodation for remote participation at meetings subject to the Brown Act.

BACKGROUND: On July 14, 2020, the City Council approved the creation of a City Council Protocol Manual (“Manual”). On July 13, 2021, the City Council approved the general policy content of the Manual. The Council adopted its first five policies on September 28, 2021 and subsequent policies in 2023 and 2024. As of October 22, 2024 the Manual consists of 19 policies. The Manual was restated and adopted in January 2025 and January 2026 without changes.

Now, there is a need to update Council Policy No. 6 due to the passage of Senate Bill (SB) 707. Signed into law in October 2025, the legislation changes how eligible public agencies conduct open meetings to improve accessibility, language access, and remote participation. Under SB 707, certain rules regarding language access, captioning, and teleconferencing took effect January 1, 2026. By July 1, 2026, additional requirements for 2-way telephonic or audiovisual participation and formal policies for technology-related disruptions and reasonable accommodation for the legislative body to participate remotely at meetings must be effective. The attached revised policy includes these requirements. SB 707 policies are noted on pages 7-12.

It is recommended that the City Council approve the revised Council Protocol Manual Policy No. 6 related to public participation at Council meetings to include SB 707 specific requirements.

FISCAL IMPACT: None

ATTACHMENTS: Revised Council Protocol Manual Policy No. 6