

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Randi Johl, Director of Legislative Affairs/City Clerk

**DATE:** April 9, 2024

**SUBJECT:** Approve Second Amendment to the Agreement with the State of California,  
Department of General Services for Office of Administrative Hearings Services

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**PREPARED BY:** Erika Ramirez, Deputy City Clerk

**RECOMMENDATION:** That the City Council approve a second amendment with the State of California, Department of General Services for Office of Administrative Hearings Services, in the amount of \$100,000 for a total agreement amount of \$200,000.

**BACKGROUND:** The Office of Administrative Hearings (OAH) is a quasi-judicial tribunal that hears administrative disputes. The City of Temecula utilizes the services of OAH to conduct hearings and issue related decisions. A massage permit revocation appeal hearing is an example of when OAH services are utilized. The City entered into an agreement with OAH in June 2022 in the amount of \$48,000 and a first amendment in January 2024 to increase the amount to \$100,000. The second amendment will increase an additional \$100,000 for a total agreement amount of \$200,000. In the past two years the City has had a significant increase in appeals filed and to be prepared for possible continued increases in appeals filed we recommend that the Council approve the second amendment for OAH services.

**FISCAL IMPACT:** There is no specific fiscal impact associated with the recommendation as the services are only utilized and invoiced as needed. In addition, appellants are required to submit a deposit to cover the anticipated cost of the hearing at the time an appeal is filed. Costs incurred by the City's attorneys are billed through the approved annual budget for the City Attorney's office.

**ATTACHMENTS:** Second Amendment