

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** John Crater, Division Chief

**DATE:** February 28, 2023

**SUBJECT:** Approve First Amendment to the Agreement with Proactive Fire Design & Consulting, Inc., for Fire Department Plan Review Service for Fiscal Year 2022-23

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**PREPARED BY:** Wendy Miller, Management Analyst

**RECOMMENDATION:** That the City Council approve the first amendment to the annual agreement with Proactive Fire Design & Consulting, Inc., for Fire Department Plan Review Service for Fiscal Year 2022-23, in the amount of \$25,000, for a total agreement amount of \$505,000.

**BACKGROUND:** On July 12, 2022, the City and Consultant entered into that certain Agreement entitled “Agreement for Fire Department Plan Review Service,” in the amount of \$120,000.00 annually with the ability, upon mutual agreement to extend the contract for three (3) additional one (1) year terms for a total five-year agreement amount of \$480,000.

The parties now desire to increase the payment in the amount of \$25,000 for a total contract amount of \$505,000.

**FISCAL IMPACT:** Adequate funds were made available with the approval of the mid-year Fire Department budget approved by the Council on February 14, 2023.

**ATTACHMENTS:** Amendment