

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: John Crater, Division Chief

DATE: August 11, 2026

SUBJECT: Approve Fifth Amendment to the Agreement with Proactive Fire Design & Consulting, Inc. for Fire Department Plan Review Services for Fiscal Year 2025-26

PREPARED BY: Tyren Hundley, Senior Management Analyst

RECOMMENDATION: That the City Council approve the fifth amendment to the agreement with Proactive Fire Design & Consulting, Inc. for Fire Department Plan Review Services for Fiscal Year 2025-26, in the amount of \$60,000, for a total agreement amount of \$565,000.

BACKGROUND: On July 12, 2022, the City and Consultant entered into that certain Agreement entitled “Agreement for Fire Department Plan Review Service,” in the amount of \$120,000 annually with the ability, upon mutual agreement to extend the contract for three (3) additional one (1) year terms for a total five-year agreement amount of \$480,000.

On July 1, 2016 the City and Consultant entered into the first amendment to that certain agreement entitled “Agreement for Fire Department Plan Review Services” to extend the term to June 30, 2020.

On February 15, 2023, the City and Consultant entered into the First Amendment to that certain agreement entitled “Agreement for Fire Department Plan Review Services” to increase the contract amount to \$505,000.

On July 11, 2023, the City and Consultant entered into the Second Amendment to that certain agreement entitled “Agreement for Fire Department Plan Review Services” to extend the term of the Agreement to June 30, 2024.

On October 22, 2024, the City and Consultant entered into the Third Amendment to that certain agreement entitled “Agreement for Fire Department Plan Review Services” to extend the term of the Agreement to June 30, 2025.

On September 8, 2025, the City and Consultant entered into the Fourth Amendment to that certain agreement entitled “Agreement for Fire Department Plan Review Services” to extend the term of the Agreement to June 30, 2026.

The parties now desire to increase the payment in the amount of \$60,000.00 for a total contract amount of \$565,000.

FISCAL IMPACT: Adequate funds were made available with the approval of the mid-year Fire Department budget approved by the Council on February 24, 2026.

ATTACHMENTS: Fifth Amendment