

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMECULA ADOPTING THE CITY COUNCIL PROTOCOL MANUAL RELATED TO POLICIES GOVERNING THE OPERATIONS OF THE CITY COUNCIL**

THE CITY COUNCIL OF THE CITY OF TEMECULA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. On July 14, 2020, the City Council approved the creation of a City Council Protocol Manual as a part of its multi-phased, multi-year Race, Equity, Diversity and Inclusion (REDI) Initiative.

Section 2. On July 13, 2021, the City Council approved the general policy content of the City Council Protocol Manual.

Section 3. On September 28, 2021 the City Council adopted its first five policies related to Code of Conduct, Rules of Order for Public Meetings, Agenda Placements by Council Members, Requests for Information and Staff Time, and Public Participation at Meetings.

Section 4. On January 10, 2023, the City Council approved a Public Recognitions Policy and appointed an ad hoc City Council Protocol Manual subcommittee to guide staff in the preparation of additional policies for adoption in a completed manual.

Section 5. On March 14, 2023 the City Council adopted a revised policy related to Agenda Placements by Council Members.

Section 6. On May 23, 2023, the City Council adopted three policies related to General Law City, Council-Manager Form of Government, and Role of Mayor, Mayor Pro Tempore and City Council. The Selection of Mayor and Mayor Pro Tempore policy was not adopted.

Section 7. On October 24, 2023, the City Council adopted five policies related to Use of City Letterhead and Seal, Complimentary Ticket Use and Reporting, Use of Systems, Electronic Communications and Technology Resources, State Mandated Training and Conflict of Interest Laws.

Section 8. On November 14, 2023, the City Council adopted the final four policies related to Appointments to Internal/External Committees, Compensation and/or Stipends, Code of Ethics, and Elected Official Travel and Reimbursement.

Section 9. As of November 14, 2023 the City Council Protocol Manual consists of 18 policies.

Section 10. All prior resolutions in conflict with and superseded by this resolution are hereby rescinded.

Section 11. The City Clerk shall certify to the adoption of this resolution.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Temecula this 9<sup>th</sup> day of January, 2024.

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James Stewart, Mayor

ATTEST:

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Randi Johl, City Clerk

[SEAL]

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE   ) ss  
CITY OF TEMECULA        )

I, Randi Johl, City Clerk of the City of Temecula, do hereby certify that the foregoing Resolution No. 2024-     was duly and regularly adopted by the City Council of the City of Temecula at a meeting thereof held on the 9<sup>th</sup> day of January, 2024, by the following vote:

AYES:                    COUNCIL MEMBERS:

NOES:                    COUNCIL MEMBERS:

ABSTAIN:                COUNCIL MEMBERS:

ABSENT:                 COUNCIL MEMBERS:

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Randi Johl, City Clerk