

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Randi Johl, Director of Legislative Affairs/City Clerk

**DATE:** January 28, 2025

**SUBJECT:** Receive Report Regarding Annual Board, Committee, and Commission Recruitment and Selection Process and Provide General Direction Regarding the Same

---

**PREPARED BY:** Randi Johl, Director of Legislative Affairs/City Clerk

**RECOMMENDATION:** That the City Council receive a report regarding the annual board, committee, and commission recruitment and selection process and provide general direction regarding the same.

**BACKGROUND:** In October 2019, the City Council approved the existing recruitment and selection process for boards, committees, and commissions. The Council's direction at that time was to engage in a public appointment process without subcommittee recommendations. The current process is as follows: (1) All applicants are notified that the appointment process is a public process; (2) Applications are accepted electronically during the advertised period; (3) At the close of an advertised period for a vacancy, all qualified applications are provided to each Council Member for their review in anticipation of the upcoming meeting at which the appointment will be considered; (4) Appointments are scheduled on a regularly scheduled City Council meeting under the "Business" portion of the agenda; (5) Each candidate has five minutes to provide an optional presentation indicating why they wish to serve in this capacity; and (6) After questions and discussion, Council Members indicate their preference for the appointment and a majority vote of the City Council results in the appointment being finalized.

Over the last year, the City Council has indicated a desire to revisit the process. It is therefore recommended that the City Council consider the annual recruitment and selection process and provide general direction regarding the same.

**FISCAL IMPACT:** None

**ATTACHMENTS:** None