



## MEMORANDUM

**TO:** Pat Thomas, Director of Public Works

**FROM:** Rodney Tidwell, Maintenance Manager – PW Streets 

**DATE:** November 1, 2021

**SUBJECT:** Monthly Activity Report for October 2021

**CC:** Amer Attar, Engineering Manager, Capital Improvements  
Ron Moreno, Principal Civil Engineer – Land Development  
Nick Minicilli, Senior Civil Engineer – Traffic Division  
Julie Tarrant, Senior Management Analyst – Capital Improvements  
Tammy Petricka, Administrative Asst. – Public Works  
Anissa Sharp, Office Specialist II – Traffic Division  
Jenny McConville, Senior Office Specialist – Public Works

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Attached please find the Monthly Activity Report for the Month of October 2021

The attached spreadsheets detail the maintenance activities and related costs completed by both in-house crews and maintenance contractors.

**Attachments:**

Monthly Activity Report Street Maintenance Division  
Street Maintenance Contractors Detail Report  
Contracted Maintenance Work Completed  
Graffiti Removal Chart

# MEMORANDUM

**TO:** Patrick Thomas, Director of Public Works/City Engineer  
**FROM:** Rodney Tidwell, Maintenance Manager  
**DATE:** November 1, 2021  
**SUBJECT:** Monthly Activity Report – October 2021



The Street Maintenance Division performed the following activities for the month of **October 2021**:

I.	SIGNS	
A.	Total signs replaced	<u>81</u>
B.	Total signs installed	<u>0</u>
C.	Total signs repaired	<u>9</u>
D.	Banners Replaced	<u>136</u>
II.	TREES	
A.	Total trees trimmed for sight distance and street sweeping concerns	<u>3</u>
III.	ASPHALT REPAIRS	
A.	Total square feet of A. C. repairs	<u>1255</u>
B.	Total Tons	<u>18</u>
IV.	CATCH BASINS	
A.	Total catch basins cleaned	<u>282</u>
B.	Down Spouts	<u>4</u>
C.	Under sidewalks	<u>71</u>
D.	Bowls	<u>0</u>
V.	RIGHT-OF-WAY WEED ABATEMENT	
A.	Total square footage for right-of-way abatement	<u>0</u>
VI.	GRAFFITI REMOVAL	
A.	Total locations	<u>24</u>
B.	Total S.F.	<u>1568</u>
VII.	STENCILING	
A.	<u>0</u> New and Repainted Legends	
B.	<u>1</u> L.F. of new and repainted red curb and striping	
C.	<u>3328</u> Bull Nose – L.F.	
D.	<u>29</u> Thermal Plastic	
E.	<u>0</u> RPMs Installed	



## STREET MAINTENANCE CONTRACTORS

The following contractors have performed the following projects for the month of **October 2021**

<u>DATE ACCOUNT</u>	<u>STREET/CHANNEL/BRIDGE</u>	<u>DESCRIPTION OF WORK</u>	<u>TOTAL COST SIZE</u>
<b>CONTRACTOR: West Coast Arborists, Inc.</b>			
Date: 10/15/2021 # 178497	Citywide	Annual ROW tree trimming	
		<b>TOTAL COST</b>	<b>\$1,144.00</b>
Date: 10/31/2021 # 179052	Citywide	Annual ROW tree trimming	
		<b>TOTAL COST</b>	<b>\$1,155.00</b>
Date: #			
		<b>TOTAL COST</b>	
Date: #			
		<b>TOTAL COST</b>	
<b>CONTRACTOR: NPG Asphalt, Inc.</b>			
Date: 9/29/2021 # 1120260	Rainbow Canyon Road	Removed and replaced damaged asphalt	
		<b>TOTAL COST</b>	<b>\$42,280.00</b>
Date: #			
		<b>TOTAL COST</b>	
<b>CONTRACTOR: Pacific Striping</b>			
Date: 10/11/2021 # 33	Citywide	Biannual citywide traffic striping	
		<b>TOTAL COST</b>	<b>\$197,838.37</b>
Date: #			
		<b>TOTAL COST</b>	
	<u>TOTAL COST FOR ACCOUNT #5401</u> \$ _____		
	<u>TOTAL COST FOR ACCOUNT #5402</u> \$      1,269.00		
	<u>TOTAL COST FOR ACCOUNT #99-5410</u> \$      197,838.37		
	<u>TOTAL COST FOR ACCOUNT #99-5402</u> \$      42,250.00		

**DEPARTMENT OF PUBLIC WORKS  
MONTHLY ACTIVITY REPORT  
STREET MAINTENANCE DIVISION  
FISCAL YEAR 2021 - 2022**

Date Submitted: November 1, 2021  
Submitted By: Patrick Thomas  
Prepared By: Rodney Tidwell

2ND QUARTER		Oct-21		Nov-21		Dec-21		FISCAL YEAR TO DATE		TOTAL COST FOR LAST FISCAL YEAR
SCOPE OF WORK	Unit Cost	WORK COMPLETED	COST	WORK COMPLETED	COST	WORK COMPLETED	COST	WORK COMPLETED	COST	
<b>ASPHALT CONCRETE:</b>										
Square Footage:	\$3.47	1,255	\$ 4,354.85		\$ -		\$ -	2,355	\$ 15,195.13	\$ -
Tons:		18						41		
Parking Lot Slurry Seal Square Footage:										
Gallons:										
<b>PORTLAND CEMENT CONCRETE:</b>										
Square Footage:	\$3.47	0	\$ -		\$ -		\$ -	0	\$ -	\$ -
PCC Yards:								0		\$ -
<b>STENCILING:</b>										
Red curb & Striping (linear feet):	\$0.11	1	\$ 0.11		\$ -		\$ -	8,277	\$ 3,542.44	\$ -
New & Repainted Legends (each):	\$9.00	0	\$ -		\$ -		\$ -	891	\$ 18,954.00	\$ -
Bull Noses (linear feet):	\$0.11	3,328	\$ 366.08		\$ -		\$ -	9,473	\$ 1,042.03	\$ -
Raised Pavement Markers-RPM's (each):		0						4		
Thermo Plastic Legends (each):		29						30		
<b>SIGNS &amp; BANNERS:</b>										
No. of Signs <b>REPLACED</b> :	\$28.31	81	\$ 2,293.11		\$ -			106	\$ 3,538.75	\$ -
Material (cost per sign):	\$50.00		\$ 4,050.00		\$ -				\$ 6,250.00	\$ -
No. of Signs <b>INSTALLED</b> :	\$28.31	0	\$ -		\$ -			4	\$ 820.99	\$ -
Material (cost per sign):	\$50.00		\$ -		\$ -				\$ 1,450.00	\$ -
No. of Signs <b>REPAIRED</b> :	\$28.31	9	\$ 254.79		\$ -			28	\$ 2,632.83	\$ -
Material (cost per sign):	\$50.00		\$ 450.00		\$ -				\$ 4,650.00	\$ -
No. of <b>BANNERS</b> installed:	\$28.31	136	\$ 3,850.16		\$ -			149	\$ 4,303.12	\$ -
			\$ -		\$ -			0	\$ -	\$ -
<b>GRAFFITI REMOVAL:</b>										
No. of Locations:		24						46		
Square Footage:		1,568						3,511		
<b>DRAINAGE FACILITIES CLEANED:</b>										
Catch Basins:	\$28.31	282	\$ 7,983.42		\$ -		\$ -	455	\$ 19,420.66	\$ -
Down Drains (down spouts):	\$28.31	4	\$ 113.24		\$ -		\$ -	4	\$ 113.24	\$ -
Under sidewalk Drains:	\$28.31	71	\$ 2,010.01		\$ -		\$ -	71	\$ 2,010.01	\$ -
Detention Basins (bowls):	\$28.31	0	\$ -		\$ -		\$ -	0	\$ -	\$ -
Bridge Deck Drains:	\$28.31		\$ -		\$ -		\$ -		\$ -	
Channels:	\$28.31		\$ -		\$ -		\$ -		\$ -	
<b>TREES:</b>										
No. of Trees Trimmed:	\$28.31	3	\$ 84.93		\$ -		\$ -	41	\$ 1,755.22	\$ -
<b>R.O.W. WEED ABATEMENT:</b>										
Area Abated (square feet):	\$0.090	0	\$ -		\$ -	0	\$ -	250	\$ 2,102.40	\$ -
<b>The Street Maintenance Division also responds to service requests for a variety of other reasons, the total number of Service Order Requests, some of which include work reported above is reported monthly.</b>										
<b>SERVICE ORDER REQUESTS</b>										
No. of SOR's:		102						174		
<b>Personnel assigned to the Street Maintenance Division are on-call and respond to after hours emergencies or support City sponsored special events</b>										
Overtime Hours:	\$39.59	64	\$ 2,533.76		\$ -		\$ -	166	\$ 11,718.64	\$ -
<b>TOTALS:</b>			<b>\$28,344.46</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>26,076</b>	<b>\$99,499.46</b>	<b>\$ -</b>

**CITY OF TEMECULA  
DEPARTMENT OF PUBLIC WORKS STREET MAINTENANCE DIVISION  
GRAFFITI REMOVAL  
FISCAL YEAR 2021 - 2022**

Month	Number of Calls	Square Footage
Jul	22	1,943
Aug	37	2,985
Sep	27	1,232
Oct	24	1,568
Nov		
Dec		
Jan		
Feb		
Mar		
Apr		
May		
Jun		
<b>Totals</b>	<b>110</b>	<b>7,728</b>

