

MEMORANDUM

TO: Pat Thomas, Director of Public Works

FROM: Rodney Tidwell, Maintenance Manager – PW Streets

DATE: May 1, 2022

SUBJECT: Monthly Activity Report for April 2022

CC: Amer Attar, Engineering Manager, Capital Improvements
Ron Moreno, Principal Civil Engineer – Land Development
Nick Minicilli, Senior Civil Engineer – Traffic Division
Julie Tarrant, Principal Management Analyst – Capital Improvements
Anissa Sharp, Office Specialist II – Traffic Division
Jenny McConville, Senior Office Specialist – Public Works
Tammy Petricka, Office Specialist II – Maintenance Division

Attached please find the Monthly Activity Report for the Month of April 2022

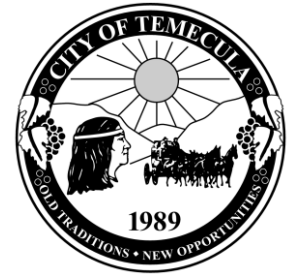
The attached spreadsheets detail the maintenance activities and related costs completed by both in-house crews and maintenance contractors.

Attachments:

Monthly Activity Report Street Maintenance Division
Street Maintenance Contractors Detail Report
Contracted Maintenance Work Completed
Graffiti Removal Chart

MEMORANDUM

TO: Patrick Thomas, Director of Public Works/City Engineer
FROM: Rodney Tidwell, Maintenance Manager
DATE: May 1, 2022
SUBJECT: Monthly Activity Report – April 2022



The Street Maintenance Division performed the following activities for the month of **April 2022**:

I.	SIGNS	
A.	Total signs replaced	<u>26</u>
B.	Total signs installed	<u>16</u>
C.	Total signs repaired	<u>2</u>
D.	Banners Replaced	<u>1</u>
II.	TREES	
A.	Total trees trimmed for sight distance and street sweeping concerns	<u>16</u>
III.	ASPHALT REPAIRS	
A.	Total square feet of A. C. repairs	<u>3789</u>
B.	Total Tons	<u>15</u>
IV.	CATCH BASINS	
A.	Total catch basins cleaned	<u>1</u>
B.	Down Spouts	<u>0</u>
C.	Under sidewalks	<u>0</u>
D.	Bowls	<u>0</u>
V.	RIGHT-OF-WAY WEED ABATEMENT	
A.	Total square footage for right-of-way abatement	<u>25</u>
VI.	GRAFFITI REMOVAL	
A.	Total locations	<u>20</u>
B.	Total S.F.	<u>927</u>
VII.	STENCILING	
A.	<u>211</u> New and Repainted Legends	
B.	<u>100</u> L.F. of new and repainted red curb and striping	
C.	<u>0</u> Bull Nose – L.F.	
D.	<u>0</u> Thermal Plastic	
E.	<u>50</u> RPMs Installed	

City Maintenance staff responded to 137 service order requests ranging from weed abatement, tree trimming, sign repair, HVAC failures, litter removal, and catch basin cleanings. This is compared to 83 service order requests for the month of **March 2022**.

City Maintenance staff also responded to 8 service order requests for street light outages and maintenance. This is compared to 6 street light-related service order requests for the month of **March 2022**.

The Maintenance Crew put in 59 hours of overtime, which includes stand-by time, special events and response to street emergencies.

The total cost for Street Maintenance performed by external contractors for the month of **April 2022** was \$19,200.00; compared to \$223,461.00 for the month of **March 2022**.

Account No. 5401 \$

Account No. 5402 \$ 19,200.00

Account No. 999-5401 \$

Account No. 999-5402 \$

Account No. 999-5410 \$

Electronic Copies:

Pat Thomas, City Engineer
Amer Attar, Engineering Manager
Ron Moreno, Principal Civil Engineer
Rodney Tidwell, Maintenance Manager
Julie Tarrant, Sr. Management Analyst
Nick Minicilli, Senior Civil Engineer
Tammy Petricka, Office Specialist II
Anissa Sharp, Office Specialist II
Jenny McConville, Senior Office Specialist

Director of Public Works
Capital Improvements
Land Development
Public Works
Capital Improvements
Traffic Division
Maintenance Division
Land Development
Public Works

STREET MAINTENANCE CONTRACTORS

The following contractors have performed the following projects for the month of **April 2022**

<u>DATE ACCOUNT</u>	<u>STREET/CHANNEL/BRIDGE</u>	<u>DESCRIPTION OF WORK</u>	<u>TOTAL COST SIZE</u>
<u>CONTRACTOR:</u> Miko Mountain Lion, Inc.			
Date: 5/4/22 #	Empire Creek	Repair & replace gate for outlet of channel	
		TOTAL COST	\$19,200.00
Date: #			
		TOTAL COST	
Date: #			
		TOTAL COST	
Date: #			
		TOTAL COST	
<u>CONTRACTOR:</u>			
Date: #			
		TOTAL COST	
Date: #			
		TOTAL COST	
<u>CONTRACTOR:</u>			
Date: #			
		TOTAL COST	
Date: #			
		TOTAL COST	
	<u>TOTAL COST FOR ACCOUNT #5401</u> \$ _____ <u>TOTAL COST FOR ACCOUNT #5402</u> \$ 19,200.00 _____ <u>TOTAL COST FOR ACCOUNT #99-5401</u> \$ _____ <u>TOTAL COST FOR ACCOUNT #99-5410</u> \$ _____		

**DEPARTMENT OF PUBLIC WORKS
MONTHLY ACTIVITY REPORT
STREET MAINTENANCE DIVISION
FISCAL YEAR 2021 - 2022**

Date Submitted: May 1, 2022
Submitted By: Patrick Thomas
Prepared By: Rodney Tidwell

4TH QUARTER		Apr-22		May-22		Jun-22		FISCAL YEAR TO DATE		TOTAL COST FOR LAST FISCAL YEAR
SCOPE OF WORK	Unit Cost	WORK COMPLETED	COST	WORK COMPLETED	COST	WORK COMPLETED	COST	WORK COMPLETED	COST	
ASPHALT CONCRETE:										
Square Footage:	\$3.47	3,789	\$ 13,147.83		\$ -		\$ -	0	\$ 74,039.39	
Tons:		15						157		
Parking Lot Slurry Seal Square Footage:										
Gallons										
PORTLAND CEMENT CONCRETE:										
Square Footage:	\$3.47	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ -
PCC Yards:		0		0		0		0		
STRIPING & PAVEMENT MARKINGS:										
Red curb & Striping (linear feet):	\$0.11	100	\$ 11.00	0	\$ -		\$ -	12,978	\$ 4,059.55	
New & Repainted Legends (each):	\$9.00	211	\$ 1,899.00		\$ -		\$ -	1,381	\$ 23,364.00	
Bull Noses (each):	\$0.11	0	\$ -		\$ -		\$ -	9,473	\$ 1,042.03	
Raised Pavement Markers-RPM's (each):		50						146		
Thermo Plastic Legends (each):		0		0		0		47		
SIGNS & BANNERS										
No. of Signs REPLACED :	\$28.31	26	\$ 736.06		\$ -		\$ -	353	\$ 9,512.16	
Material (cost per sign):	\$50.00		\$ 1,300.00		\$ -		\$ -		\$ 16,800.00	
No. of Signs INSTALLED :	\$28.31	16	\$ 452.96		\$ -		\$ -	126	\$ 4,020.02	
Material (cost per sign):	\$50.00		\$ 800.00		\$ -		\$ -		\$ 7,100.00	
No. of Signs REPAIRED :	\$28.31	2	\$ 56.62		\$ -		\$ -	66	\$ 3,482.13	
Material (cost per sign):	\$50.00		\$ 100.00		\$ -		\$ -		\$ 6,150.00	
No. of BANNERS installed:	\$28.31	1	\$ 28.31		\$ -		\$ -	702	\$ 17,580.51	
								0	\$ -	\$ -
GRAFFITI REMOVAL										
No. of Locations:		20						0		0
Square Footage:		927						0		0
DRAINAGE FACILITIES CLEANED										
Catch Basins:	\$28.31	1	\$ 28.31		\$ -		\$ -	602	\$ 23,582.23	
Down Drains:	\$28.31	0	\$ -	0	\$ -		\$ -	4	\$ 113.24	
Under sidewalk Drains	\$28.31	0	\$ -	0	\$ -		\$ -	71	\$ 2,010.01	
Detention Basins:	\$28.31	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
Bridge Deck Drains:	\$28.31	0	\$ -							
TREES TRIMMED										
No. of Trees Trimmed:	\$28.31	16	\$ 452.96		\$ -		\$ -	108	\$ 3,651.99	
R.O.W. WEED ABATEMENT										
Area Abated (square feet):	\$0.090	25	\$ 2.25	0	\$ -		\$ -	275	\$ 2,104.65	
The Street Maintenance Division also responds to service requests for a variety of other reasons, the total number of Service Order Requests, some of which include work reported above is reported monthly.										
SERVICE ORDER REQUESTS										
No. of SOR's:		173						667		
Personnel assigned to the Street Maintenance Division are on-call and respond to after hours emergencies or support City sponsored special events										
Overtime Hours:	\$39.59	59	\$ 2,335.81		\$ -		\$ -	576	\$ 27,950.54	
TOTALS:		5,431	\$ 21,351.11	0	\$ -	0	\$ -	27,732	\$ 226,562.45	

**CITY OF TEMECULA
DEPARTMENT OF PUBLIC WORKS STREET MAINTENANCE DIVISION
GRAFFITI REMOVAL
FISCAL YEAR 2021 - 2022**

Month	Number of Calls	Square Footage
Jul	22	1,943
Aug	37	2,985
Sep	27	1,232
Oct	24	1,568
Nov	23	2,347
Dec	23	943
Jan	27	3,399
Feb	31	1,778
Mar	32	1,560
Apr	20	927
May		
Jun		
Totals	266	18,682

