

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: February 26, 2019

SUBJECT: Approve an Agreement with Courtesy Chevrolet Center for the Purchase of Two (2) 2019 Chevrolet 2500HD LT Double Cab 4 X 4 Vehicles

PREPARED BY: Julie Tarrant, Senior Management Analyst

RECOMMENDATION: That the City Council approve an agreement with Courtesy Chevrolet Center, in the amount of \$82,569.86, for the purchase of two (2) 2019 Chevrolet 2500HD LT Double Cab 4 X 4 Vehicles.

BACKGROUND: On December 12, 2018, the Public Works Department electronically posted on the City of Temecula online bidding services, Planet Bids, a Request for Quote (RFQ) for the purchase of two (2) new Chevrolet 2500HD LT Double Cab 4 X 4 Vehicles, RFQ No. 041. The solicitation specified both factory standard equipment and specialized equipment to include, two cab-high fiberglass camper shells, auxiliary battery equipped and heavy-duty trailer towing equipment.

We received one (1) bid by the submission deadline of January 3, 2019 from Courtesy Chevrolet Center, located in San Diego. The estimated cost identified in the Fiscal Year 2018-19 Annual Operating Budget, Capital Outlay was \$88,000. The proposed quote of \$41,284.93 per vehicle, was assessed and considered a fair market and reasonable price, and resulted in an overall budget savings of approximately \$5,400. The purchase of two (2) Chevrolet 2500HD LT Double Cab 4 X 4 Vehicles will provide for vehicle replacements to serve the Fire Department. Pursuant to the City's purchasing policy, staff recommends the authorization of the purchase for the two (2) Chevrolet 2500HD LT Double Cab 4 X 4 Vehicles.

FISCAL IMPACT: The purchase of two (2) heavy-duty truck vehicles is included, and adequate funds are available in the Fiscal Year 2018-19 Annual Operating Budget, Capital Outlay Vehicle Replacement Fund, Measure S.

ATTACHMENTS: Purchase Agreement