

**AGREEMENT FOR CONSULTANT SERVICES BETWEEN
TEMECULA COMMUNITY SERVICES DISTRICT AND
SOCIAL WORK ACTION GROUP (SWAG)**

CITYWIDE HOMELESS OUTREACH SERVICES

THIS AGREEMENT is made and effective as of **May 28, 2019** between the **Temecula Community Services District**, a community services district (hereinafter referred to as "City"), and **Social Work Action Group (SWAG)**, a **C Corporation** (hereinafter referred to as "Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on **June 1, 2019**, and shall remain and continue in effect until tasks described herein are completed, but in no event later than **June 30, 2020**, unless sooner terminated pursuant to the provisions of this Agreement. The City may, upon mutual agreement, extend the contract for **three (3)** additional **one (1)** year terms. In no event shall the contract be extended beyond **June 30, 2023**.

2. SERVICES

Consultant shall perform the services and tasks described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his or her ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. PAYMENT

a. The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in **Exhibit B**, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. This amount shall not exceed **Eleven Thousand Three Hundred and Thirty Two Dollars and Sixty Cents (\$11,332.60) per month (\$8,000.00 for June 2019 and \$11,332.60 per month for July 2019 – June 2020)**, for a total Agreement amount of **One Hundred and Forty Three Thousand Nine Hundred and Ninety One Dollars and Twenty Cents (\$143,991.20)** for the total term of this agreement .

b. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the General Manager. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by General Manager and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

c. Consultant will submit invoices monthly for actual services performed. Invoices shall be submitted between the first and fifteenth business day of each month, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees, it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. For all reimbursements authorized by this Agreement, Consultant shall provide receipts on all reimbursable expenses in excess of Fifty Dollars (\$50) in such form as approved by the Director of Finance.

5. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

a. The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

b. In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City, pursuant to Section entitled "**PAYMENT**" herein.

6. DEFAULT OF CONSULTANT

a. The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

b. If the General Manager or his delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, it shall serve the Consultant with written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

7. OWNERSHIP OF DOCUMENTS

a. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records, shall give City the right to

examine and audit said books and records, shall permit City to make transcripts there from as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

b. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the work, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files containing data generated for the work, Consultant shall make available to the City, upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

8. INDEMNIFICATION

The Consultant agrees to defend, indemnify, protect and hold harmless the City of Temecula, Temecula Community Services District, and/or the Successor Agency to the Temecula Redevelopment Agency, its officers, officials, employees and volunteers from and against any and all claims, demands, losses, defense costs or expenses, including attorney fees and expert witness fees, or liability of any kind or nature which the City of Temecula, Temecula Community Services District, and/or the Successor Agency to the Temecula Redevelopment Agency, its officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property arising out of Consultant's negligent or wrongful acts or omissions arising out of or in any way related to the performance or non-performance of this Agreement, excepting only liability arising out of the negligence of the City of Temecula, Temecula Community Services District, and/or the Successor Agency to the Temecula Redevelopment Agency.

9. INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

In addition, Consultant shall procure and maintain automobile insurance coverage for donated vehicle (2006 Ford Expedition, VIN 1FMPU16576LA25220) and provide proof of automobile insurance coverage to City prior to vehicle being released to Consultant.

1) Minimum Scope of Insurance. Coverage shall be at least as broad as: Insurance Services Office Commercial General Liability form No. CG 00 01 11 85 or 88.

2) Insurance Services Office Business Auto Coverage form CA 00 01 06 92 covering Automobile Liability, code 1 (any auto). If the Consultant owns no automobiles, a non-owned auto endorsement to the General Liability policy described above is acceptable.

3) Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance. If the Consultant has no employees while performing under this Agreement, worker's compensation insurance is not required, but Consultant shall execute a declaration that it has no employees.

4) Professional Liability Insurance shall be written on a policy form providing professional liability for the Consultant's profession.

a. Minimum Limits of Insurance. Consultant shall maintain limits no less than:

1) General Liability: One Million (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2) Automobile Liability: One Million (\$1,000,000) accident for bodily injury and property damage.

3) Worker's Compensation as required by the State of California; Employer's Liability: One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

4) Professional Liability Coverage: One Million Dollars (\$1,000,000) per claim and in aggregate.

b. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions shall not exceed Twenty Five Thousand Dollars and No Cents (\$25,000).

c. Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1) The City of Temecula, the Temecula Community Services District, the Successor Agency to the Temecula Redevelopment Agency, their officers, officials, employees and volunteers are to be covered as insured's, as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City of Temecula, the Temecula Community Services District, the Successor Agency to the Temecula Redevelopment Agency, their officers, officials, employees or volunteers.

2) For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City of Temecula, the Temecula Community Services District, the Successor Agency to the Temecula Redevelopment Agency, their officers, officials, employees and volunteers. Any insurance or self-insured maintained by the City of Temecula, Temecula Community Services District, and/or the Successor Agency to the Temecula Redevelopment Agency, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Temecula, the Temecula Community Services District, and the Successor Agency to the Successor Agency to the Temecula Redevelopment Agency, their officers, officials, employees or volunteers.

4) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5) ~~Each insurance policy required by this agreement shall be endorsed~~ to state in substantial conformance to the following: If the policy will be canceled before the expiration date the insurer will notify in writing to the City of such cancellation not less than thirty (30) days' prior to the cancellation effective date.

6) If insurance coverage is canceled or, reduced in coverage or in limits the Consultant shall within two (2) business days of notice from insurer phone, fax, and/or notify the City via certified mail, return receipt requested of the changes to or cancellation of the policy.

d. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of A-:VII or better, unless otherwise acceptable to the City. Self-insurance shall not be considered to comply with these insurance requirements.

e. Verification of Coverage. Consultant shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City before work commences. As an alternative to the City's forms, the Consultant's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

10. INDEPENDENT CONTRACTOR

a. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, agents, or volunteers shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

b. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

11. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of all local, State and Federal ordinances, laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such ordinances, laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

12. VEHICLE RELEASE AND WAIVER OF LIABILITY

Consultant accepts and acknowledges receipt of City vehicle donated to Consultant at the discounted rate as outlined in Exhibit B. Consultant accepts vehicle in "as-is" condition and is solely responsible for registering the vehicle with the Department of Motor Vehicles (DMV) upon receipt of the Certificate of Title. ~~City makes no representations, warranties, or guarantees either expressed or implied about the donated vehicle, including but not limited to warranties of merchantability and/or fitness for any purpose and assumes no responsibility whatsoever with respect to design, development, manufacture, or use of the donated vehicle. Furthermore, in no~~

event shall the City be liable for direct, indirect, special, consequential, incidental or punitive loss, damage, or expenses arising out of or in connection with this Agreement including but not limited to Consultant use of the vehicle.

Consultant shall be solely responsible for assuming all costs associated with change of ownership, maintenance, repairs and other current and future costs associated with operating and maintaining the vehicle.

Consultant hereby waives, releases, and discharges any and all claims for damages for personal injury, death, property and vehicle damage or any other claim that may hereafter accrue as a result of the use or misuse of the donated vehicle by Consultant and its employees, officers, agents, volunteers or passengers. Consultant shall defend, indemnify and hold the City harmless from and against any and all liability, loss, damages, claims and attorney fees that may be suffered by Consultant, its employees, officers, agents, volunteers and passengers resulting directly or indirectly from the possession, use or misuse, of the donated vehicle by Consultant.

13. RELEASE OF INFORMATION

a. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents or subcontractors, shall not without written authorization from the General Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

b. Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

14. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, that provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by Notice. Notice shall be effective upon delivery to the addresses specified below or on the third business day following deposit with the document delivery service or United States Mail as provided above.

Mailing Address: City of Temecula
Attn: General Manager
41000 Main Street
Temecula, CA 92590

To Consultant: Social Work Action Group
Attn: Monica Sapien Petroff
28497 Hwy. 74 B-113
Lake Elsinore, CA 92532

15. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. Upon termination of this Agreement, Consultant's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the City Council and the Consultant.

16. LICENSES

At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

17. GOVERNING LAW

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with geographic jurisdiction over the City of Temecula. In the event such litigation is filed by one party against the other to enforce its rights under this Agreement, the prevailing party, as determined by the Court's judgment, shall be entitled to reasonable attorney fees and litigation expenses for the relief granted.

18. PROHIBITED INTEREST

No officer, or employee of the City of Temecula that has participated in the development of this agreement or its approval shall have any financial interest, direct or indirect, in this Agreement, the proceeds thereof, the Consultant, or Consultant's sub-contractors for this project, during his/her tenure or for one year thereafter. The Consultant hereby warrants and represents to the City that no officer or employee of the City of Temecula that has participated in the development of this agreement or its approval has any interest, whether contractual, non-contractual, financial or otherwise, in this transaction, the proceeds thereof, or in the business of the Consultant or Consultant's sub-contractors on this project. Consultant further agrees to notify the City in the event any such interest is discovered whether or not such interest is prohibited by law or this Agreement.

19. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements,

understandings, representations and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

20. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he or she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder. The General Manager is authorized to enter into an amendment on behalf of the City to make the following non-substantive modifications to the agreement: (a) name changes; (b) extension of time; (c) non-monetary changes in scope of work; (d) agreement termination.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

TEMECULA COMMUNITY SERVICES DISTRICT

SOCIAL WORK ACTION GROUP (SWAG)

(Two Signatures of corporate officers required unless corporate documents authorize only one person to sign the agreement on behalf of the corporation.)

By: _____
James Stewart, TCSD President

By: Monica Sapien
Monica Sapien, Executive Director

ATTEST:

By: _____
Randi Johl, Secretary

By: Aaron Petroff
Aaron Petroff, Director of Programs

[MVI]

APPROVED AS TO FORM:

By: _____
Peter M. Thorson, General Counsel

CONSULTANT

Social Work Action Group

Monica Sapien
28497 Hwy. 74 B-113, Lake Elsinore, CA 92532
951.202.2934
monica@theswag.org

PM Initials: PS

Date: 5/14/19

EXHIBIT A

Tasks to be Performed

The specific elements (scope of work) of this service include:

Key Activities

1. Operation of Temecula HELP Center

SWAG Team will operate the Temecula HELP Center, Monday-Friday, from 9am-4pm. The HELP center will serve as the community hub for services to at-risk and homeless individuals and families. SWAG staff will train SWAG Master of Social Work Interns and Community Mission of Hope staff to provide case management services to individuals and families seeking assistance. SWAG will facilitate one-on-one and group therapy sessions and conduct weekly life skills trainings. SWAG will coordinate and facilitate bi-weekly mobile medical and/ or dental clinic visits to the center. All applicable data will be captured for funding sources (ex: CDBG, etc.) SWAG will further develop center's policies and procedures. Oversight of program success will be ensured by Executive Director.

2. Outreach to individuals and families at-risk of being homeless population

Collaboration between SWAG, Project TOUCH, CMOH, local school district(s), law enforcement, Department of Public Social Services, faith-based organizations, youth centers, senior centers, etc., will help to locate those at-risk of becoming homeless. Once identified, we will provide support, connection and navigation to those at-risk of being homeless so that they may access the appropriate resources within their community, the City of Temecula and county-wide programs.

3. Outreach/ Case Management to the unsheltered homeless

Street outreach and case management must be intensive, consistent, strategic and needs the partnership of city staff and law enforcement to identify and locate those living on the streets and most vulnerable. SWAG will work with city staff and law enforcement to identify the most high-profile individuals on the streets and thus develop an action plan for addressing those individuals. When meeting an individual on the street, we complete an intake assessment that addresses the individual's issues and behaviors that resulted in their homelessness. We then develop an action plan that directs our activities and interactions with the individual to achieve specific outcomes both short and long term. Quite often, this includes linkage to mental health and substance abuse treatment services and ultimately a permanent housing solution. We will assist and facilitate appropriate housing interventions through the Coordinated Entry System (CES), which includes taking the necessary steps to obtain proper disability and homeless status verifications, identification, social security card, disability benefits, etc.

4. Outreach to the community at-large

SWAG will work with city staff to continue the Responsible Compassion Campaign and disseminate it throughout the community, as we believe coordination of efforts is essential. The campaign will encourage stakeholders, faith-based groups, community groups, businesses, and

concerned residents to discourage well-intended activities that enable the chronically homeless to remain on the streets and focus their efforts on long-term solutions. This will be done through the distribution of posters, flyers and electronic format. SWAG will begin with addressing community partners, which include first responders, service providers, faith-based organizations, non-profits, community groups and businesses.

5. Census of unsheltered homeless

In every community, it is vital to conduct a thorough and comprehensive census of the unsheltered homeless population. City staff, Temecula Police Department and SWAG will work together to accurately locate, identify, survey and track, through the creation of a by-name list. A comprehensive assessment will provide an in-depth look at the individual, the circumstances and incidents that led to homelessness such as severe trauma(s). We will also detail one's connections and support systems in the city to leverage those individuals and resources. This information will be used to develop an individualized action plan. This will be done on an ongoing basis as new individuals enter the city. The census will allow the city to monitor the effectiveness of outreach activities and targeting of prioritized individuals. After someone has exited the streets, the team follows the individual for a minimum of six months to ensure the individual remains housed.

6. Housing Navigation

Housing Navigation bridges the gap between homelessness and stable housing by connecting individuals and families to permanent housing solutions. The SWAG team will assist our clients with addressing individual and structural barriers to housing, supporting the clients and maintaining strong, sustainable relationships with landlords, property owners and leaders in the Temecula community.

7. Measurable Outcomes

SWAG's programs are all designed with an ultimate goal of obtaining true measurable outcomes. Traditionally, social service programs are centered around the delivery of services. We start with a measurable outcome and then devise a series of activities and services to support and obtain the measurable outcome-this equals appropriate and permanent housing placements. SWAG is working with California Baptist University to conduct a longitudinal study of the effectiveness of our programs. SWAG's proposed scope of work for Temecula can be included in the study to provide another level of oversight and facilitate a partnership that has future funding opportunities.

Unsheltered Homeless Individuals/Families

- Reduce the homeless population by a minimum of 33% of the approximate individuals counted 66(based on 2018 Point-In-Time Count) which equals 22 individuals per year.

*2019 PIT Count results have not been released by Department of public social services.

At-risk of becoming Homeless Individuals/Families

- 100% of at-risk individuals and families who are contacted/ located by SWAG will be tracked and connected to mainstream benefits and housing prevention resources.

Community Outreach

- Outreach to a minimum of 5 businesses per month to educate them on homeless services. SWAG will generate a tracking log of all businesses encountered and provide information to the City of Temecula.
- Outreach to 100% of faith-based organizations as identified by the City of Temecula and community asset strategic mapping activities.

Scope of Services

Social Work Action Group (SWAG) will work in conjunction with the City of Temecula to facilitate and lead the overall scope of homeless services. Two (2) Full-time Equivalent (FTE), Homeless Outreach Coordinators/ Crisis Response Case Managers will conduct full-time street outreach and one (1) FTE Program Coordinator will operate the Temecula HELP Center. The SWAG Temecula Homeless Services Team will be overseen by both the SWAG Executive Director and Director of Programs to ensure program efficiency and success and to provide the City of Temecula with additional community support. The SWAG homeless services team will follow a Monday-Friday, 8am-5pm schedule and will be available on Saturday and Sunday when necessary to meet the needs of the community. Full time, 40 hours per week services will be provided with flexibility of schedule to meet the needs of the community.

SWAG will provide the following activities and services:

- Operate and oversee the Temecula HELP Center
- Assist with the organization and facilitation of the Point-in-Time Count for January 2020.
- Respond to homeless service requests made to and by the City of Temecula in a timely manner.
- Homeless Street Outreach/ Case Management will be conducted to address specific "hot spot" areas as identified by SWAG, City of Temecula staff and the Temecula Police Department.
- All individuals encountered will be included in the by-name specifically for the City of Temecula.
- Individuals found living on the streets will be assessed and provided intensive case management services to exit life on the streets, which includes but are not limited to: obtaining admittance and transportation to emergency shelter options, alcohol and drug treatment, linkage to mental and physical health providers, appropriate housing solutions, etc.
- Provide strategic outreach services in partnership with City of Temecula, Project Touch, Community Mission of Hope and Temecula school district to identify individuals and families, who are homeless and at-risk of becoming homeless, and connect them to applicable services.
- Coordinate bi-weekly street outreach engagements with behavioral health, VA, county substance abuse and other county service providers deemed appropriate.
- Facilitate community asset mapping for strategic coordination and alignment of community resources that serve at-risk/homeless population.
- Organize and facilitate outreach/in-reach events on a quarterly basis.
- Bridge SWAG's continued participation of county programs and services (active CoC Membership with seats on HMIS Council, CES Oversight, CES Navigation Review, APS CARES TDM member, County Encampment Response Working Group, Riverside County Sheriff's Department Cops and Clergy members, Inter-Faith Council Committee Member,

Lead on Diversion/Rapid Resolution Planning Team for Riverside and San Bernardino Counties, etc.).

- Assist with coordination and facilitation of Regional Homeless Alliance meetings.
- Provide support to the City of Temecula through trainings, presentations and sharing updates related to trends in regional homeless efforts.
- Data collection of key activities and results, community partners/businesses engaged will be reported to the City of Temecula on a monthly and quarterly basis.
- Attend and participate in City Council meetings and city sponsored events, as requested.
- 1.) Enter into HMIS to capture all homeless activity in the city of Temecula and demonstrate need through Riverside County's Continuum of Care;
- 2.) Create a shared data tracking system that provides a mapping and delivery of services for chronically homeless throughout the region.
 - **This will be shared with the mid and southwest cities which include Perris, Menifee, Murrieta, Lake Elsinore, Wildomar, and Temecula and partnering agencies.**
- SWAG will leverage a 2019 HEAP funded program (Homeless Encampment Response Team, Licensed Clinical Social Worker, Licensed Vocational Nurse, Housing Specialist, and Licensed Substance Abuse Counselor to assist our proposed programs in Temecula.
- SWAG will work with the City of Temecula and the Regional Homeless Alliance to apply for and successfully obtain the proposed 2020 Riverside County Continuum of Care Heap Funding.
- SWAG will continue to apply for additional private and state funding to support Temecula and the regional alliance in addressing homelessness (currently applying for 3 grants which will include entire region serviced).
- SWAG will coordinate and facilitate a landlord fair to increase housing stock in the southwest region. Efforts will be coordinated with Temecula service providers as well as county agencies.
- SWAG has a strong interest in fundraising collaboratively with Project Touch and Community Mission of Hope to raise awareness and help support a joint effort.
- Provide monthly snapshots and HMIS reports to City of Temecula on a monthly basis. Will provide progress reports as requested by the city.

EXHIBIT B

Payment Rates and Schedule

Cost for services shall be as per Consultant's proposal attached hereto and incorporated herein as though set forth in full but in no event shall the total cost of services exceed \$143,991.20 for the total term of the Agreement unless additional payment is approved as provided in the Payment section of this agreement.

Consultant shall invoice monthly for services rendered per the following negotiated rates:

Service	Monthly Rate
Street Outreach Program - Two Outreach Specialists	\$ 8,449.80
HELP Center Operations - One Project Coordinator	\$ 3,332.80
HMIS Staff Administration	\$ -
Professional Interns	\$ -
Base Monthly Rate	\$ 11,782.60
Less Negotiated Offset	
City vehicle donation 2006 Ford Expedition, VIN 1FMPU16576LA25220 (monthly discount for a period of 12 months)	\$ (450.00)
Monthly Rate, July 2020 - June 2020	\$ 11,332.60
June 2019 Outreach only	\$ 8,000.00
Total Contract Amount	\$143,991.20