

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Randi Johl, Director of Legislative Affairs/City Clerk

**DATE:** June 25, 2019

**SUBJECT:** Approve an Agreement with David Turch and Associates for Federal Legislative Consultant Services and Authorize the Reissuance of a Request for Proposals for State Legislative Consultant Services (At the Request of Subcommittee Members Mayor Pro Tempore Stewart and Council Member Rahn)

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**PREPARED BY:** Randi Johl, Director of Legislative Affairs/City Clerk

**RECOMMENDATION:** That the City Council approve an agreement with David Turch and Associates for federal legislative consultant services and authorize the reissuance of a request for proposals for state legislative consultant services.

**BACKGROUND:** On April 1, 2019, the City issued a Request for Proposals (RFP) for both federal and state legislative consultant services. The RFP process was administered through the City's electronic bidding system PlanetBids. The RFPs were live from April 1, 2019 through April 30, 2019. In addition to direct notifications from PlanetBids, potential proponents were also notified of the RFP via electronic mail utilizing a list of lobbyists retained by the League of California Cities. In response to the RFP, the City received five (5) proposals for federal services and only one (1) proposal for state services. On April 23, 2019 the City Council appointed the subcommittee of Mayor Pro Tempore Stewart and Council Member Rahn to assist staff in evaluating the responsive RFPs. The subcommittee met and provided ongoing guidance over the last few weeks accordingly.

With respect to the federal RFP, the subcommittee recommended that based on overall factors associated with experience providing federal legislative services to local governments in California, specifically cities similar in nature to Temecula, and costs, that the federal legislative services agreement be awarded to David Turch and Associates. In addition, as the City's existing consultant, David Turch and Associates has a demonstrated record of securing federal funding for the City, arranging meetings and providing access to federal representatives and agencies, and providing guidance on issues of legislative importance to the City.

With respect to the state RFP, in light of the City receiving only one (1) proposal from the incumbent, the subcommittee recommended that the City reissue the RFP at the beginning of the new legislative session as the existing session is more than halfway over. The City is an active member of the League of California Cities, with strong elected official and staff representation at the department, division and state levels, and will remain engaged on all state legislative fronts

as a result between now and the beginning of the new legislative session. The hope is that the City will receive more than a single proposal to a reissued RFP at the conclusion of the current session when the legislative activity has slowed somewhat. The incumbent is also welcome to submit a proposal to the reissued RFP at the relevant time. With more than a single proposal, the City will have an opportunity to competitively bid and evaluate these important services.

As such, it is recommended that the City Council approve an agreement with David Turch and Associates for federal legislative consultant services and authorize the reissuance of a request for proposals for state legislative consultant services.

**FISCAL IMPACT:** The relevant funds for state and federal legislative consultant services are budgeted for annually in the City Manager's budget. The City Manager's budget for Fiscal Year 2019-2020 adequately covers the annual agreement amount for federal legislative consultant services.

**ATTACHMENTS:** Federal Legislative Consultant Services Agreement and Exhibits