

## CITY OF TEMECULA

### ADMINISTRATIVE GUIDELINE



<b>Title:</b>	City Requirement for Recognition of Youth Athletic Leagues	<b>Issued:</b>	02/18/1998
<b>Responsible Dept/Division:</b>	Community Services	<b>Revised:</b>	01/01/2013
<b>Forms:</b>		<b>Revised:</b>	12/20/2017
<b>Approval:</b>		<b>Revised:</b>	

#### BACKGROUND:

Temecula is a rapidly growing, family-oriented community that currently has several youth and adult sport programs and leagues offered on its existing fields and facilities. These leagues in general, serve the needs of Temecula residents and provide services that enhance the quality of life in Temecula. The rapid growth of youth and adult sport programs continues to create a high demand for athletic fields and facilities. New organizations or sports programs contribute to the continued demand and need for space and facilities. As a result, the following policy has been adopted by the Community Services Department to determine when and how to recognize a newly formed sports program or league and allow them space for their program at our limited sports and athletic facilities.

#### GUIDELINE:

Because of increasingly high demand for athletic facility use, before an athletic league or sports program is allotted field or athletic facility use, they must adequately demonstrate that they are serving the recreational needs of the City of Temecula residents. The following criteria will be required to ensure that newly formed athletic leagues and programs service Temecula residents.

##### Criteria:

- Newly formed leagues will be reviewed only if field space is available.
- A newly formed league as well as an existing league must have a minimum of 200 Temecula residents to constitute a league.
- 75% of the members on an Executive Board of Directors (President, Vice President, Secretary and Treasurer) for a newly formed as well as an existing sports organization in Temecula must be Temecula residents.
- Executive Board of Directors that governs youth and adult sports organizations in Temecula must be based or headquartered within the City of Temecula.
- Each league or sports organization must have established bylaws for the sports program or athletic league.
- A league must have a minimum of two (2) resident teams in the same age division.
- 80% of the players or participants in a sports program or athletic league must be Temecula residents. Player's applications/ rosters are required for verification of residency.

- The sports program or athletic league must be a registered non-profit organization and hold a non-profit agency identification number.
- The sports program or athletic league must have \$1,000,000 of General Liability insurance that names the City of Temecula/ Temecula Community Service District/ Successor Agency to the Temecula Redevelopment Agency as additional insured.
- Each season, a \$10.00 non-resident fee will be assessed each participant on a roster that is not a Temecula resident.
- Sports organization who applies to be recognized by the City of Temecula for field space must meet all requirements. If requirements are not met, applicant must wait until the next traditional season to re-apply if field space is available.
- Should an established league fall below the 80% Temecula resident requirement, the minimum 200 Temecula residents and/or 75% board members, the established formula example below will be applied.

**Traditional Season 1**                      15% Penalty

**Traditional Season 2**                      30% Penalty  
 Notice of Suspension for following season  
 League will be given option to rent field space if available

**Traditional Season 3**                      Field space unavailable through field distribution process  
 League will be given option to rent field space if available

**Traditional Season 4**                      May re-apply. Should 80% residency requirement not be met a 45% penalty will apply and league will not be considered for future field allocation. League will be given option to rent field space if available.

**Example of 15% Penalty:** *Note: The City reserves the right to retain the field space hours from penalties as deemed appropriate.*

**(SAMPLE) RESIDENCY PERCENTAGES - ALL LEAGUES**

LEAGUE	TOTAL PLAYERS	RESIDENTS	LEAGUE % OF RESIDENTS	% OF TOTAL NO. RESIDENTS
League A	737	569	77%	30%
League B	490	430		23%
League C	383	257	88%	14%
League D	302	283		15%
			67%	
			94%	
League E	443	358	81%	19%
<b>TOTALS</b>	<b>2,355</b>	<b>1,897</b>		<b>100%</b>

# **HOUR ALLOCATIONS PER WEEK**

LEAGUE	15% OF HOURS	85% OF HOURS	TOTAL HOURS/WEEK
League A	87	493	580
League B	35	112	147
League C		67	67
League D	23	74	97
League E	29	93	122
TOTALS	87	493	580