

**CITY OF TEMECULA  
AGENDA REPORT**

**TO:** City Manager/City Council

**FROM:** Jennifer Hennessy, Director of Finance

**DATE:** November 12, 2019

**SUBJECT:** Approve First Amendment to Agreement with Questica, Ltd. For Budgeting Software System

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**PREPARED BY:** Jennifer Hennessy, Director of Finance

**RECOMMENDATION:** That the City Council:

1. Approve the First Amendment to Agreement between the City of Temecula and Questica, Ltd. for budgeting software system;
2. Authorize the City Manager to approve up to \$10,000 in contract change orders arising from additional system/report customization.

**BACKGROUND:** At its meeting of December 11, 201, the City Council approved the Agreement entitled "Agreement for Questica Software Subscription and Professional Services," in the amount of \$102,571, plus \$22,257 in contingency, for the implementation of a new budgeting software system used to increase efficiency, accuracy and transparency of the City's Annual Operating Budget and Capital Improvement Program (CIP) Budget processes. With this Amendment and added contingency, the total contract is estimated to be \$157,028.

The Questica Budgeting Software System was utilized in the development of the Fiscal Year 2019-20 Annual Operating Budget and saved several hours of staff time previously spent on spreadsheet formulation and data checking. By utilizing a relational database with reporting capabilities, Questica provides a superior option to the City's former budget development process. Due to staffing constraints, the use of Questica in the development of the Capital Improvement Program Budget will be utilized in the current fiscal year.

Due to the unforeseen level of report customization needed for the City's budget document, additional hours are needed to complete the CIP module of Questica. This Amendment includes the program management and report customization time and materials necessary to fully utilize Questica for the upcoming CIP process.

**FISCAL IMPACT:** Adequate funds are available within the Fiscal Year 2019-20 Technology Replacement Fund.

**ATTACHMENTS:** First Amendment to Agreement