

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Michael Heslin, Director of Information Technology and Support Services

DATE: January 14, 2020

SUBJECT: Approve an Agreement with Western Audio Visual for the Replacement of Audiovisual Equipment in the Conference Center

PREPARED BY: Damion Patrick, Assistant Director of ITSS

RECOMMENDATION: That the City Council:

1. Approve a Purchase and Installation Agreement with Western Audio Visual, in an amount not to exceed \$93,319, for audiovisual equipment in the City of Temecula Conference Center, and
2. Authorize the City Manager to approve contract change orders up to 7% of the contract amount, or \$6,533.

BACKGROUND: The Temecula Civic Center houses a Conference Center which contains audiovisual equipment sufficient to hold conference-style presentations, trainings, and public and private meetings. The Conference Center is available for use by the City of Temecula residents, businesses, community organizations and City staff. The audiovisual equipment in the Conference Center allows the user to easily control room configuration, microphones and audio equipment, and presentations from each of two podiums in the front of the room. These audiovisual systems were installed in 2010 and have aged beyond their useful life.

On December 4, 2019, the City issued a competitive solicitation for the purchase and installation of replacement equipment via the City's online bidding system, PlanetBids. The solicitation did include the Local Vendor Preference Ordinance language as adopted in July 2012, however, no local vendors proposed. Western Audio Visual (WAV) was selected as the preferred vendor and has previously contracted with the City for audiovisual services at the Library and Civic Center.

The approval of this Agreement authorizes the purchase and installation of equipment to modernize the audiovisual equipment in the City of Temecula Conference Center.

FISCAL IMPACT: Adequate funds have been budgeted in the Fiscal Year 2019-2020 Public, Educational, and Government Access Channels (PEG) budget.

ATTACHMENTS: Agreement