

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Randi Johl, Director of Legislative Affairs/City Clerk

DATE: January 12, 2021

SUBJECT: Approve Annual Boards and Commissions Handbook for Calendar Year 2021

PREPARED BY: Randi Johl, Director of Legislative Affairs/City Clerk

RECOMMENDATION: That the City Council approve the annual Boards and Commissions Handbook for calendar year 2021.

BACKGROUND: The City Council first approved the Boards and Commissions Handbook on February 26, 1991. The handbook is amended periodically to reflect noteworthy changes in law, current practices and procedures, and the general role and authority of board and commission members. The handbook is also brought to the City Council annually at the beginning of each year ensuring that the document remains current while providing the City Council with an opportunity to consider any additional changes that may be desired. The primary changes to the handbook for calendar year 2021 include references to the new appointment process for boards and commissions and the addition of a new commission. The 2021 Boards and Commissions Handbook will be distributed electronically to the City Council, Board and Commission Members and staff after final approval by the City Council.

FISCAL IMPACT: None

ATTACHMENTS: Handbook