

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Michael Heslin, Director of Information Technology and Support Services

DATE: September 14, 2021

SUBJECT: Approve the Purchase of the Fiscal Year 2021-2022 Microsoft Software Licenses with CDW-G

PREPARED BY: Paula Crowell, IT Manager

RECOMMENDATION: That the City Council approve the Fiscal Year 2021-2022 Microsoft Software Licenses with CDW-G in the amount of \$213,419.68.

BACKGROUND: The City standardizes on Microsoft products for its desktop and server operating systems/office applications and has previously participated in the Microsoft Enterprise Agreement (EA). In November 2019, the City Council approved a three-year Microsoft EA, utilizing a Master Agreement through the County of Riverside, this being the third and final year.

The Microsoft EA is a cost-effective way to purchase software based on the organization's size, the benefits of Office 365, as well as simplified licensing management. Renewal of the Microsoft EA will provide the City the ability to continue operations, access to email in the Office 365 cloud, and efficiently manage its computing environment and to optimize licensing expenditures.

FISCAL IMPACT: Adequate funds have been budgeted in the Fiscal Year 2021-2022 Information Technology operating budget.

ATTACHMENTS: CDW-G Quote