

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Manager/City Council

FROM: Patrick Thomas, Director of Public Works/City Engineer

DATE: September 14, 2021

SUBJECT: Approve an Agreement with Mariposa Tree Management, Inc., for Citywide Tree Trimming Maintenance Services for Fiscal Year 2021-2022

PREPARED BY: Julie Tarrant, Principal Management Analyst
Stacey Biddle, Management Assistant

RECOMMENDATION: That the City Council approve an agreement with Mariposa Tree Management, Inc., for Citywide Tree Trimming Maintenance Services in the amount of \$500,000 for Fiscal Year 2021-2022.

BACKGROUND: On June 15, 2021, the Public Works Department Maintenance Division posted on the City of Temecula's online bidding service, Planet Bids, a Request for Proposal (RFP) No. 257 for Citywide Tree Trimming and Maintenance Services. The Public Works Department received six (6) electronic proposals.

Selected panel members reviewed each proponent's submittal and after a thorough review and evaluation, and rating process, the top three were selected to conduct an oral interview with the panel members. Upon completion of the oral interview process, it was determined that Mariposa Tree Management, Inc. was the highest ranked firm and most qualified to provide Citywide Tree Trimming Maintenance Services.

Staff recommends the approval of an agreement with Mariposa Tree Management, Inc. for tree trimming maintenance services for the current FY2021-22, with an option to extend for four (4) additional one (1) year terms, through to June 30, 2026.

FISCAL IMPACT: Adequate funds are available in the Annual Operating Budget Fiscal Year 2021-2022.

ATTACHMENTS: Agreement - Mariposa Tree Management, Inc.