

**CITY OF TEMECULA
AGENDA REPORT**

TO: City Council

FROM: Randi Johl, Director of Legislative Affairs/City Clerk

DATE: September 28, 2021

SUBJECT: Approve City Council Protocol Manual Policies (At the Request of Mayor Edwards and Mayor Pro Tem Rahn)

PREPARED BY: Randi Johl, Director of Legislative Affairs/City Clerk

RECOMMENDATION: That the City Council:

1. Adopt a resolution entitled:

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMECULA ADOPTING THE CITY COUNCIL PROTOCOL MANUAL AND ADOPTING FIVE CITY COUNCIL POLICIES GOVERNING THE OPERATIONS OF THE CITY COUNCIL

2. Introduce an ordinance entitled:

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMECULA AMENDING SECTION 2.04.030 OF THE TEMECULA MUNICIPAL CODE TO PROHIBIT CONDUCT AT CITY COUNCIL AND OTHER PUBLIC MEETINGS THAT ACTUALLY DISRUPTS, DISTURBS OR OTHERWISE IMPEDES THE ORDERLY CONDUCT OF MEETINGS

BACKGROUND: On July 26, 1994, the City Council adopted Resolution No. 94-79 setting forth the rules of order for conduct of City Council meetings. On March 22, 2011, the City Council adopted Resolution No. 11-27 setting forth the time limit for public comments. The City Council approved the creation of a City Council Protocol Manual as part of Phase II of its Race, Equity, Diversity and Inclusion Initiative on July 14, 2020, and approved the general policy contents of the City Council Protocol Manual on July 13, 2021. On August 24, 2021, the City Council requested that the preparation of City Council Policies relating to the Code of Conduct, Rules of Order, Agenda Placement, Request of Staff, and Public Participation In Meetings be expedited for consideration. The proposed resolution and ordinance are before the City Council for consideration as a result.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Resolution
2. Exhibit A - Code of Conduct Policy
3. Exhibit B - Rules of Order Policy
4. Exhibit C - Agenda Placement Policy
5. Exhibit D - Requests for Information and Staff Time Policy
6. Exhibit E - Public Participation in Meetings Policy
7. Ordinance