

## **RESOLUTION NO. 2021-**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMECULA ADOPTING THE CITY COUNCIL PROTOCOL MANUAL AND ADOPTING FIVE CITY COUNCIL POLICIES GOVERNING THE OPERATIONS OF THE CITY COUNCIL**

THE CITY COUNCIL OF THE CITY OF TEMECULA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council adopted Resolution No. 94-79 setting forth the rules of order for conduct of City Council meetings on July 26, 1994, and Resolution No. 11-27 setting forth the time limit for public comments on March 22, 2011.

Section 2. The City Council approved the creation of a City Council Protocol Manual as part of Phase II of its Race, Equity, Diversity and Inclusion Initiative on July 14, 2020, and approved the general policy contents of the City Council Protocol Manual on July 13, 2021.

Section 3. On August 24, 2021, the City Council requested the preparation of City Council Policies relating to Code of Conduct, Rules of Order, Agenda Placement, Request of Staff, and Public Participation In Meetings be expedited for consideration by the City Council for inclusion in the City Council Protocol Manual.

Section 4. The City Council hereby adopts the “City Council Protocol Manual” which shall consist of various Council policies adopted by the Council for the conduct of its business and shall be maintained by the City Clerk. The following Policies are hereby adopted and shall be included in the City Council Protocol Manual:

- A. City Council Policy--Code of Conduct, attached hereto as Exhibit A;
- B. City Council Policy--Rules of Order, attached hereto as Exhibit B;
- C. City Council Policy--Agenda Placement, attached hereto as Exhibit C;
- D. City Council Policy--Requests for Information and Staff Time, attached hereto as Exhibit D; and
- E. City Council Policy--Public Participation in Meetings, attached hereto as Exhibit E;

Section 5. All prior resolutions in conflict with and superseded by this Resolution, including Resolution Nos. 94-79 and 11-27, are hereby rescinded.

Section 6. The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Temecula  
this 28<sup>th</sup> day of September, 2021.

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Maryann Edwards, Mayor

ATTEST:

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Randi Johl, City Clerk

[SEAL]

STATE OF CALIFORNIA       )  
COUNTY OF RIVERSIDE     ) ss  
CITY OF TEMECULA         )

I, Randi Johl, City Clerk of the City of Temecula, do hereby certify that the foregoing Resolution No. 2021-       was duly and regularly adopted by the City Council of the City of Temecula at a meeting thereof held on the 28<sup>th</sup> day of September, 2021, by the following vote:

AYES:                       COUNCIL MEMBERS:

NOES:                       COUNCIL MEMBERS:

ABSTAIN:                   COUNCIL MEMBERS:

ABSENT:                    COUNCIL MEMBERS:

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Randi Johl, City Clerk

**EXHIBIT A.**

**CITY COUNCIL POLICY--CODE OF CONDUCT**

**EXHIBIT B.**

**CITY COUNCIL POLICY--RULES OF ORDER**

**EXHIBIT C.**

**CITY COUNCIL POLICY--AGENDA PLACEMENT**

**EXHIBIT D.**

**CITY COUNCIL POLICY--REQUESTS OF STAFF**

**EXHIBIT E.**

**CITY COUNCIL POLICY--PUBLIC PARTICIPATION IN MEETINGS**